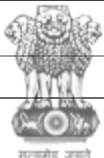



Government eProcurement System		eProcurement System Government of India				
Tender Details		Date : 04-Jul-2024 03:26 PM				
						
 Print						
<b>Basic Details</b>						
<b>Organisation Chain</b>	Department of Agricultural Research and Education  Indian Council of Agricultural Research,DoARE,MoA  NRRI-Cuttack-ICAR					
<b>Tender Reference Number</b>	JOB / WORK CONTRACT FOR PROVIDING VARIOUS SEASONAL AGRICULTURE/FARM OPERATION WORKS at ICAR-NRRI-R					
<b>Tender ID</b>	2024_DARE_814887_1	<b>Withdrawal Allowed</b>	Yes			
<b>Tender Type</b>	Open Tender	<b>Form of contract</b>	Lump-sum			
<b>Tender Category</b>	Services	<b>No. of Covers</b>	2			
<b>General Technical Evaluation Allowed</b>	No	<b>ItemWise Technical Evaluation Allowed</b>	No			
<b>Payment Mode</b>	Offline	<b>Is Multi Currency Allowed For BOQ</b>	No			
<b>Is Multi Currency Allowed For Fee</b>	No	<b>Allow Two Stage Bidding</b>	No			
<b>Payment Instruments</b>		<b>Cover Details, No. Of Covers - 2</b>				
Offline	<b>S.No</b>	<b>Instrument Type</b>	<b>Cover No</b>	<b>Cover</b>	<b>Document Type</b>	<b>Description</b>
	1	Direct Credit	1	Fee/PreQual/Technical	.pdf	Certificate of Registration of the firm and the license for operating Services as per applicable Ru
	2	R-T-G-S			.pdf	Average annual turnover certificate issued by concerned bank/CA of the firm for not less than Rs.10.
	3	NEFT			.pdf	Copy of at least one work orders along with the details in enclosed tabular form citing Minimum one
					.pdf	Certified copies of Balance Sheet by the Registered Chartered Accountants and Income Tax (IT) return



**Government  
eProcurement  
System**

		.pdf	Copy of EPF registration certificate issued by concerned authorities.
		.pdf	Copy of ESI registration certificate issued by concerned authorities.
		.pdf	Copy of registration certificate with the Contract Labour (Regulation and Abolition) Act, 1970 along
		.pdf	List of labours registered under ESI and EPF should be enclosed separately. A Minimum of 20 labours
		.pdf	Solvency certificate for at least Rs.10 lakhs from their banker/CA
		.pdf	Whether the firm has any legal suit/ criminal case pending against it for violation of PF/WCP/ESI, M
		.pdf	The firm has to upload the checklist (Annexure-VIII) indicating particulars and reference page numbe
		.pdf	The firm has to upload the Certificate for Tenders under Rule 144(xi) in the General Financial



**Government  
eProcurement  
System**

			Rules
		.pdf	The firm has to be upload the Local Content Declaration and Self-certification as per the Government
		.pdf	As per current Government orders, in lieu of bid security, bidders must furnish Bid Securing Declara
		.pdf	EMD Details (2 percentage of the estimated value shall be deposited Rs. 20,000/- )
2	Finance	.xls	Financial Bid

#### Tender Fee Details, [Total Fee in ₹ \* - 0.00]

<b>Tender Fee in ₹</b>	0.00		
<b>Fee Payable To</b>	Nil	<b>Fee Payable At</b>	Nil
<b>Tender Fee Exemption Allowed</b>	No		

#### EMD Fee Details

<b>EMD Amount in ₹</b>	20,000	<b>EMD Exemption Allowed</b>	Yes
<b>EMD Fee Type</b>	fixed	<b>EMD Percentage</b>	NA
<b>EMD Payable To</b>	The Director, NRRI, Cuttack-6	<b>EMD Payable At</b>	State Bank of India, Nayabazar, Cuttack-4

[Click to view modification history](#)

#### Work /Item(s)

<b>Title</b>	JOB / WORK CONTRACT FOR PROVIDING VARIOUS SEASONAL AGRICULTURE/FARM OPERATION WORKS at ICAR-NRRI-RCRRS, Naira, A.P				
<b>Work Description</b>	JOB / WORK CONTRACT FOR PROVIDING VARIOUS SEASONAL AGRICULTURE/FARM OPERATION WORKS at ICAR-NRRI-RCRRS, Naira, A.P				
<b>Pre Qualification Details</b>	Please refer Tender documents.				
<b>Independent External Monitor/Remarks</b>	NA				
<b>Show Tender Value in Public Domain</b>	Yes				
<b>Tender Value in ₹</b>	10,00,000	<b>Product Category</b>	Miscellaneous Services	<b>Sub category</b>	NA
<b>Contract Type</b>	Tender	<b>Bid Validity(Days)</b>	180	<b>Period Of Work (Days)</b>	90
<b>Location</b>	ICAR-NRRI-RCRRS, Naira, A.P	<b>Pincode</b>	532185	<b>Pre Bid Meeting Place</b>	NA
<b>Pre Bid Meeting</b>	NA	<b>Pre Bid Meeting Date</b>	NA	<b>Bid Opening Place</b>	The Director,

Address	Government eProcurement System				NRRI, Cuttack
Should Allow NDA Tender	No	Allow Preferential Bidder	No		

<b>Critical Dates</b>			
<b>Publish Date</b>	04-Jul-2024 04:00 PM	<b>Bid Opening Date</b>	25-Jul-2024 04:00 PM
<b>Document Download / Sale Start Date</b>	04-Jul-2024 04:00 PM	<b>Document Download / Sale End Date</b>	24-Jul-2024 04:00 PM
<b>Clarification Start Date</b>	NA	<b>Clarification End Date</b>	NA
<b>Bid Submission Start Date</b>	04-Jul-2024 04:00 PM	<b>Bid Submission End Date</b>	24-Jul-2024 04:00 PM


<b>Tender Documents</b>				
<b>NIT Document</b>	<b>S.No</b>	<b>Document Name</b>	<b>Description</b>	<b>Document Size (in KB)</b>
	1	Tendernotice_1.pdf	Notice Inviting Tender	1055.14
<b>Work Item Documents</b>	<b>S.No</b>	<b>Document Type</b>	<b>Document Name</b>	<b>Description</b>
	1	Tender Documents	Tenderpapernaira.pdf	Tender for Providing Job/Work/Service contract for VARIOUS SEASONAL AGRICULTURE/FARM OPERATION WORKS at ICAR-NRRI- RCRRS, Naira
	2	BOQ	BOQ_856392.xls	Financial Bid
				1522.05
				360.00

<b>Bid Openers List</b>			
<b>S.No</b>	<b>Bid Opener Login Id</b>	<b>Bid Opener Name</b>	<b>Certificate Name</b>
1.	cp.murmu@gmail.com	Chaitanya Prasad Murmu	CHAITANYA PRASAD MURMU
2.	dillipparida3@gmail.com	Dillip Kumar Parida	DILLIP KUMAR PARIDA
3.	beherask2013@gmail.com	Santosh Kumar Behera	SANTOSH KUMAR BEHERA
4.	satyanrri@gmail.com	Satyabrata Nayak	SATYABRATA NAYAK

<b>GeMARPTS Details</b>	
<b>Reason for non availability of GeMARPTS ID</b>	Urgent nature of Procurement
<b>Remarks</b>	The particular item is not available in GEM (GEM/GARPTS/04072024/YC03ODR1DUWO)
<b>Document Name</b>	GeM.pdf
<b>Document Size (in KB)</b>	35.25

<b>Tender Properties</b>			
<b>Auto Tendering Process allowed</b>	No	<b>Show Technical bid status</b>	Yes
<b>Show Finance bid status</b>	Yes	<b>Stage to disclose Bid Details in Public Domain</b>	Technical Bid Opening
<b>BoQ Comparative Chart model</b>	Normal	<b>BoQ Comparative chart decimal places</b>	2
<b>BoQ Comparative Chart Rank Type</b>	L	<b>Form Based BoQ</b>	No

<b>TIA Undertaking</b>			
<b>S.No</b>	<b>Undertaking to Order</b>	<b>Tender complying with Order</b>	<b>Reason for non compliance of Order</b>
1	PPP-MII Order 2017	Agree	
2	MSEs Order 2012	Agree	

 <b>Government eProcurement System</b>	
<b>Tender Inviting Authority</b>	
<b>Name</b>	The Director, NRRI, Cuttack
<b>Address</b>	The Director, NRRI, Cuttack-753006-
<b>Tender Creator Details</b>	
<b>Created By</b>	Santosh Kumar Behera
<b>Designation</b>	Assistant Adiministrative Officer
<b>Created Date</b>	04-Jul-2024 02:27 PM

 <p>भारत ICAR</p>	<p>भाकृअनुप-राष्ट्रीयचावलअनुसंधानसंस्थान, कटक-753006 (ओडिशा)  <b>ICAR-NATIONAL RICE RESEARCH INSTITUTE</b>  <b>CUTTACK-753006 (ODISHA)</b>  <b>Department of Agricultural Research and Education (DARE)</b>          Phone (PABX) : 0671- 2367768-783, FAX:91-0671-2367663 / 2367777          E- mail: <a href="mailto:directorrricutack@gmail.com">directorrricutack@gmail.com</a> / <a href="mailto:director.nrri@icar.gov.in">director.nrri@icar.gov.in</a> / <a href="mailto:rrictc@nic.in">rrictc@nic.in</a>          An ISO 9001:2015 Certified Institute</p>	 <p>1946-2021          75          PLATINUM JUBILEE</p>
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**E-TENDER NOTICE**

**BID DOCUMENT (Two Bid System)**

<b>NAME OF WORK:</b>	JOB / WORK CONTRACT FOR PROVIDING "VARIOUS SEASONAL AGRICULTURE/FARM OPERATION WORKS" at ICAR-NRRI-RCRRS, Naira, A.P
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**Tender Enquiry No: 06/Agri/RCRRS/Tech./2024-25**

**Tender published at Website:**

<https://eprocure.gov.in/>

<http://icar-nrri.in>

**CPPP Helpline No: 1800-3070-2232, 0120-4200462, 0120- 4001002**

 <p>ICAR</p>	<p>भारत-राष्ट्रीय चावल अनुसंधान संस्थान, कटक-753006 (ओडिशा)  <b>ICAR-NATIONAL RICE RESEARCH INSTITUTE</b>  <b>CUTTACK-753006 (ODISHA)</b>  <b>Department of Agricultural Research and Education (DARE)</b>  <b>Phone (PABX): 0671- 2367768-783, FAX:91-0671-2367663 /</b>  <b>2367777</b>  <b>E- mail: <a href="mailto:directorrricuttack@gmail.com">directorrricuttack@gmail.com</a> /</b>  <b><a href="mailto:director.nrri@icar.gov.in">director.nrri@icar.gov.in</a></b>  <b>An ISO 9001-2015 Certified Institute</b></p>	
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### **E-TENDER NOTICE**

**Sub: Tender for Providing JOB / WORK CONTRACT FOR PROVIDING “VARIOUS SEASONAL AGRICULTURE/FARM OPERATION WORKS” at ICAR-NRRI-RCRRS, Naira.**

1. The Director ICAR-National Rice Research Institute (NRRI) invites online **OPEN TENDER IN TWO BID SYSTEM** through e-tendering method from reputed firms with adequate experience and financial capability for **providing JOB / WORK CONTRACT FOR PROVIDING “VARIOUS SEASONAL AGRICULTURE/FARM OPERATION WORKS” at ICAR-NRRI-RCRRS, Naira.** Eligible firms may submit tenders/bids online on CPP Portal <https://eprocure.gov.in/>. Tenderers are required to submit all documents online before tender closing date. Details can be obtained from [www.icar-nrri.in](http://www.icar-nrri.in).
2. The tender form / bid documents may be downloaded from the <https://eprocure.gov.in/> and our website [www.icar-nrri.in](http://www.icar-nrri.in). Online submission of Bids through CPP Portal <https://eprocure.gov.in/> is mandatory. Manual / Offline bids shall not be accepted in any circumstances.
3. ICAR-NRRI-RCRRS Naira will not be responsible for any delay in enrollment or submission of the offer/up-loading the offer on above mentioned CPP portal for any reason whatsoever. Hence vendors are advised to register in the CPP Portal website <https://eprocure.gov.in/>
4. Any Corrigendum about extension of date in respect of the above tender shall be issued on our website [www.icar-nrri.in](http://www.icar-nrri.in) and/or <https://eprocure.gov.in/> website only and no separate notification shall be issued in the press. Bidders are therefore requested to have a regular visit this Institute website to keep themselves updated.
5. The Director, ICAR-NRRI reserves the right to accept or reject any or all the quotations/bids either in full or in parts without assigning any reason thereof.
6. Estimated cost is **Rs.10.00 lakh** approximate per annum.

7. Scope of proposed work and other requirements connected to the contract, including formats of the Bids, Terms and Conditions of the contract etc., are enclosed to this Invitation of Tender are as per the following details:

a.	E-tenders in 2 bid system and preference to Make in India	ANNEXURE-I
b.	Location and Scope of work	ANNEXURE-II
c.	Terms & Conditions	ANNEXURE-III
d.	Special Terms and Conditions of the contract	ANNEXURE-IV
e.	Details of the Agency/firm/contractor	ANNEXURE-V
f.	Schedule to Tender	ANNEXURE-VI
g.	Certificate for Non-Blacklisting	ANNEXURE-VII
h.	Check List for Evaluation of Technical Bid	ANNEXURE-VIII
i.	Technical Bid Undertaking	ANNEXURE-IX
j.	Tender acceptance letter	ANNEXURE-X
k.	Format of Certificate for Tenders for Works under Rule 144(xii) in the General Financial Rules (GFRs), 2017	ANNEXURE-XI
l.	Local content Declaration & Self Certification as per the Government of India Order towards Public Procurement (preference to make in India) dated 16.09.2020	ANNEXURE-XII
m.	Bid Securing Declaration	ANNEXURE - XIII
n.	Draft Specimen Agreement	ANNEXURE -XIV
o.	Financial Bid format	ANNEXURE-XV

8. The entire Tender document including all Annexures, except the Financial Bid in **Annexure –XV**, will be part of the Technical Bid which also must contain all requisite documents called for in the tender. Both bids (Technical and Financial) are to be uploaded on CPP Portal <https://eprocure.gov.in/>. Special instructions to the Contractors / Agency / Bidders for the e-submission of the bids online through this CPP Portal can be downloaded from CPP Portal <https://eprocure.gov.in/>.

Yours faithfully,

Assistant Administrative Officer  
Technical Section  
For on behalf of the Director



	<p>भाकृअनुप-राष्ट्रीयचावलअनुसंधानसंस्थान, कटक-753006 (ओडिशा)</p> <p><b>ICAR-NATIONAL RICE RESEARCH INSTITUTE</b>  <b>CUTTACK-753006 (ODISHA)</b></p> <p><b>Department of Agricultural Research and Education (DARE)</b>  Phone (PABX) : 0671- 2367768-783, FAX:91-0671-2367663 / 2367777  E- mail: <a href="mailto:directorrricuttack@gmail.com">directorrricuttack@gmail.com</a> / <a href="mailto:director.nrri@icar.gov.in">director.nrri@icar.gov.in</a> / <a href="mailto:crrictc@nic.in">crrictc@nic.in</a>  An ISO 9001:2015 Certified Institute</p>	
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ICAR-NRRI-RCRRS, Naira.

**CRITICAL DATA SHEET (SECTION)**

Description of work	Tender for Providing Job/Work/Service contract for "VARIOUS SEASONAL AGRICULTURE/FARM OPERATION WORKS" at ICAR-NRRI- RCRRS, Naira
Type of Tender	Two Bid system
Date of opening of online Bids (Financial)	To be intimated separately by bidders on CPP Portal
Bid Validity	<b>180</b> days from the date of opening of Technical bid.
EMD	<b>2% of the estimated value shall be deposited</b> towards EMD in shape of deposit to the bank account of the Director, ICAR-NRRI, Cuttack-6 at the <b>State Bank of India, Nayabazar, Cuttack-753004, A/c. No.- 10329386033, IFSC- SBIN0002094, MICR No. 753002016.</b> The Original documents/ UTR Number/Counter part of Bank shall be submitted to Assistant Administrative Officer (Technical Section) at NRRI, Cuttack before Bid end date/time. Alternatively, <b>Bid Security Declaration</b> must be submitted in the letter head of the bidders for accepting the clause that <b><u>the bidder will be suspended from participation in bidding process for Two Years from the date of opening if they withdraw or modify their bids during the period of validity etc.</u></b>
Performance Security / Security Deposit (To be deposited by the Agency on receipt of Work Order)	<b>5%</b> of the total Annual contract value shall be deposited towards Security Deposit in shape of Demand Draft in favour of the Director, ICAR-NRRI, Cuttack-6 payable only at the <b>State Bank of India, Nayabazar, Cuttack-753004, A/c. No.- 10329386033, IFSC- SBIN0002094, MICR No. 753002016.</b> The Original DD shall be submitted to Assistant Administrative Officer (Technical Section) at NRRI, Cuttack before Bid end date/time.
Date of release of Tender through e-procurement portal	04.07.2024 :: 04:00 PM
Bid submission start date online	04.07.2024 :: 04:00 PM
Last Date & time for submission of online bid	24.07.2024 :: 04:00 PM
Date & time for opening of technical bid	25.07.2024 :: 04:00 PM

**NOTE:**

1. The ICAR -National Rice Research Institute, Cuttack - 753006, Odisha, India may at its discretion, extend this date by a fortnight and such extension shall be binding on Tenderers.
2. If the date up to which the Tenders is open for acceptance is declared to be a holiday the Tenders shall be deemed to remain open for acceptance till the next working day.
3. Any changes/corrigendum /extension of opening date in respect of this tender shall be issued through websites only and no press notification will be issued in this regard. Bidders are therefore requested to regularly visit our website for updates.

**IMPORTANT NOTES:**

1. Tender Documents can be downloaded from CPP Portal <https://eprocure.gov.in/>. Aspiring Bidders who have not enrolled / registered in CPP Portal should enroll / register before participating through the website <https://eprocure.gov.in/>. The portal enrolment is free of cost. Bidders are advised to go through instructions provided at 'Instructions for online Bid Submission'.
2. **Only bids received through CPP portal will be considered for opening.**
3. NRRI will not be responsible for any delay in enrollment or submission of the offer/up-loading the offer on above mentioned CPP portal for any reason whatsoever. Hence vendors are advised to register in the CPP Portal website <https://eprocure.gov.in/> & upload their quotations well in advance to avoid last minute problems.
4. Any Corrigendum about extension of date in respect of above tender shall be issued on our website [www.icar-nrri.in](http://www.icar-nrri.in) and website <https://eprocure.gov.in/> only and no separate notification shall be issued in the press. Bidders are therefore requested to regularly visit our website as well as CPP portal to keep them updated.
5. The Director, ICAR-NRRI, Cuttack may at his/her discretion, extend this date by a fortnight and such extension shall be binding on Tenderers/Bidders.
6. The Director, ICAR-NRRI, Cuttack- 753006 reserves the right to accept or reject any or all the quotations either in full or in parts without assigning any reason thereof.
7. **Please note that only online bids will be accepted.**

Sd/-  
Asst. Administrative Officer,  
Technical Section,  
ICAR-NRRI, Cuttack-753006

ANNEXURE-I

**SUBJECT: TENDER FOR "JOB/SERVICE CONTRACT FOR PROVIDING "VARIOUS SEASONAL AGRICULTURAL OPERATION WORKS" AT PLACES AS PER ANNEXURE-II.**

FROM:

The Assistant Administrative Officer,  
Technical Section.  
ICAR-NRRI, Cuttack  
Pin- 753006

Dear Sir (s),

Online tenders are hereby invited on behalf of the Director, ICAR- National Rice Research Institute Cuttack, for **"JOB /WORK CONTRACT FOR PROVIDING "VARIOUS SEASONAL AGRICULTURE/FARM OPERATION WORKS" at RCRRS, Naira** places as per **Annexure-II**. The terms and conditions of the contract which will govern any contract made are those contained in the General conditions of contract applicable to the contracts and the special terms and conditions are detailed in the tender forms and its schedules. Please submit your rates in the tenders form if you are in a position to furnish the requisite services in accordance with the requirements stated in the attached schedules.

2) The tenderer is being permitted to submit the tender(s) in consideration of the stipulation on the part of the tenderer. After submitting the tender(s), the tenderer will not withdraw/ will not resale from their offer or modify the terms and conditions thereof.

3) The Schedules of the tender forms should be returned intact and pages should not be detached. In the event of the space provided on the schedule form being insufficient for the required purpose additional pages may be added. Each additional page must be numbered consecutively and be signed in full by the concerned tenderer. In such cases reference to the additional pages must be made in the tenders form. If any modification of the schedule is considered necessary, it should be communicated by means of a separate letter along with the tender documents thereof.

4) The tender document(s) are liable to be ignored, if the same is received within complete information as required thereof. Individual signing the tenders or other documents connected with the contract may specify whether the signature made in the tender document(s) in the capacity of (i) a sole proprietor of the firm or constituted attorney of such sole proprietor, or (ii) a partner of the firm, if it be, partnership in which case he/she must have authority to refer to arbitration dispute concerning the business of the partnership whether by virtue of the partnership agreement or power of attorney or (iii) constituted attorney of the firm, if it is a company.

5) If the successful tenderer does not accept the offer within 15 days from the date of issue of letter of award by this Institute, the offer shall be deemed to be withdrawn without any further notice & action as per bid security declaration may be taken against the said tenderer.

6) In case of partnership firms, where no written authority has been given in favour of any partner to execute the contract/agreement concerning the business of the partnership, the tender(s) document(s) and all other related documents must be signed by each individual partner of the concerned firm. A person signing the tender document(s) form or any other documents forming part of the contract on behalf of another's shall be deemed to warranty

that he/she has the authority to bind such other and if, on enquiry it appears that the person(s) so signing had no authority to do so, the ICAR-NRRI shall without prejudice to other civil and criminal remedies cancel the contract and hold the signatory liable for all cost and damages. Each page of the tender document(s), annexures and any other documents appended to the tender, if any, should be signed by the tenderer.

7) The rates quoted by each Contractor/Agency/Firm for providing job/service contract in tenders be given in both **words and figures**, failing which the same is liable to be rejected. Name and address of the permanent representative, of the tenderer, if any, may also be indicated with due attestation by the concerned tenderer, while submitting the tender document(s).

8) The bidders fulfilling all the criteria of Technical bid(s) mentioned in Schedule-I will be qualified technically and only the Financial/Price Bid of the technically qualified bidder(s) will be opened for further action.

9) (a) The Institute (**NRRI**) is not bound to accept the lowest price quoted by the bidders or any other tender(s) and also reserve to itself the right to accept the tender(s) in whole or in part. Bidders are however at liberty to quote their rates for the whole or any portion or to state clearly in the tender documents(s) that the rates quoted shall apply only if the tender is considered fully. Other conditional tender(s) will not be accepted.

(b) The NRRI, Cuttack (RCRRS, Naira) has ascertained the item wise base rate considering the prevailing minimum wages and other statutory dues and any rate quoted by the bidders less than the base price will not be accepted for consideration. Selection of the bidder will be made solely on the lowest rate above the base price for any item. After wards, work order will be issued and an agreement will be executed with ICAR-NRRI, Cuttack by the successful Bidder(s).

(c) Execution of the work will be done as per the requirement received from the concerned indenter from time to time throughout the contract period by issuing Indent Execution Order (IEO) and payment will be made after satisfactorily completion of the work as per the IEO/agreement/tender.

10) The successful Contractor/Agency/Firm(s) will have to deposit **5% of the total Annual Estimated Contract Value as Security Deposit** within seven days of issue of the work order/before issue of IEO. The Security Deposit will be kept by the office and the same will be refunded after satisfactory completion of the contract period and on receipt of written request.

11) If the work awarded to the successful bidder, it is incumbent upon the Contractor/Agency/Firm(s) to start and complete the work as per requirement of the indenter, failing which, 30% of the Work order/IEO/bill amount per week will be deducted from the bill of the Contractor/Agency/Firm(s) for delayed period of completion, based on the certificate given by the Indenter. If the Contractor/Agency/Firm(s) fails to undertake the work or if any complaint received from the indenter regarding execution of Agricultural Operation work being un-satisfactory, the work order of the concerned Contractor/Agency/Firm(s) will be cancelled automatically without any notice. The concerned Contractor/Agency/Firm(s) will be blacklisted by this Institute and the EMD / Security Deposit will be forfeited.

- 12) During the (operation) subsisting of the contract period, if the Contractor/Agency/Firm(s) fails to provide required manpower in time as per the requirement of the indenter, 10% of the Work Order/IEO/Bill amount per day will be deducted from the bill based on the certificate given by the Indenter. The Contractor/Agency/Firm(s) will have to make monthly payment to their workers, even though payment is not received from NRRI, due to any reason. There should not be any linkage between payment to their workers and the release of bill amount from the Institute (NRRI).
- 13) No interest on EMD/Security Deposit shall be paid by the Institute to the tenderer.
- 14) GST or any other Tax applicable or made applicable in respect of this contract, after awarding of the contract, shall be payable by Contractor/Agency/Firm(s) and ICAR/NRRI will not entertain any claim whatsoever in this respect.
- 15) Acceptance by the Institute will be communicated by E-mail/FAX/Telegram, Express letter or any other form of communication. Formal letter of acceptance and work order of the Tender(s) will be forwarded as soon as possible, but the earlier instructions in the E-mail/FAX/Telegram/ Express letter etc. should be acted upon immediately. If the Contractor/Agency/Firm(s) does not accept the offer after issue of letter of award of contract by ICAR-NRRI within seven days, the offer made shall be withdrawn and EMD will be forfeited.
- 16) The Director, ICAR-NRRI, Cuttack reserves the right to reduce or terminate the period of contract or to extend its duration in the interest of ICAR-NRRI for any justifiable reasons, not mandatory to be communicated to the Contractor/Agency/Firm(s).
- 17) **The ICAR-NRRI does not pledge itself to accept the lowest or any other tenders and also reserve to its self the right of accepting the tender(s) of the bidders either in whole or in part.**
- 18) Decision of the DIRECTOR, ICAR-NRRI shall be final for any aspect of the contract and binding to all parties. Disputes arising, if any, on the contract will be settled at his/her level by mutual consultation and in case failure of the settlement, dispute shall be referred to the sole arbitrator to be appointed by the Director, ICAR-NRRI. The decision of the sole arbitrator so appointed shall be final and binding on the parties. The arbitration proceedings shall be governed by the Arbitration & Conciliation Act, 1996. The seat of Arbitration will be Cuttack and language will be English. Laws of India will be applicable.

**19) QUALIFICATION CRITERIA:**

a.	The Contractor/Agency/Firm(s) should be registered under the <i>Shop and Establishment Act</i> and should possess valid Registration certificate as on the date submission of bids and should be valid for the entire duration of the bid validity period relevant to the work mentioned in the tender document.
b.	The Contractor/Agency/Firm(s) should have valid EPF & ESI registration certificates issued by govt. and should have Minimum 20 nos.(Staff / Supervisors) with ESI & EPF enrolment.
c.	The Contractor/Agency/Firm(s) have a registration with LIN number under the Contract Labour (Regulation and Abolition) Act, 1970.
d.	The Contractor/Agency/Firm(s) should have valid PAN number.
e.	Average turnover of the Contractor/Agency/Firm(s) should be not less than

	Rs.10.00 lakhs (Rupees Ten lakhs) during the last three years i.e. (2021 – 22 or 2022-23 or 2023-24).
f.	The Contractor/Agency/Firm(s) should have solvency capacity of Rs. 10.00 Lakhs from Bank
g.	Minimum one year of experience in the field of providing any type of services in Central Govt. establishments/Autonomous bodies of Govt. of India/ Corporations of Govt. of India/reputed public or private organizations', etc.
h.	The firm should <b>not have been blacklisted</b> by any Government Department/ Government Educational Institutions/ Research Institutes during the last three years.

- 20) **All entries in the Tender Form should be written legibly and filled clearly. If the space providing for furnishing of information which found insufficient, a separate sheet must be signed by the authorized signatory may be attached.** Only the technically found suitable Contractor/Agency/Firm(s) would be called / considered for opening the Financial Bids.
- 21) **The following documents / vouchers are MANDATORILY be enclosed and uploaded along with the tender form after duly signed by the tenderer(s) as a part of the technical bid:**
- Certificate of Registration of the Contractor/Agency/Firm(s) & the license for operating Services as per applicable Rules/ Act.
  - Average Annual turnover certificate issued by concerned banker/CA of the Contractor/Agency/Firm(s) for not less than **Rs.10.00 lakhs (Rupees Ten lakhs)** during the last three financial years. **i.e. 2021-22, 2022-23 and 2023-24. (All three years turn over should be shown separately in the said certificate (s) including the average three years turnover).**
  - Copy of at least one work orders/IEO along with the details in enclosed tabular form citing **Minimum one years of experience** in the field of providing any type of services as per the tender in any Central Govt. establishments/Autonomous bodies of Govt. of India/ Corporations of Govt. of India/reputed public or private organizations etc.
  - Certified copies of Balance Sheet by the Registered Chartered Accountant and Income Tax (IT) returns of the Contractor/Agency/Firm(s) for the **latest three financial or assessment year i.e. 2021-22, 2022-23 and 2023-24.** Whichever is available with the Contractor/Agency/Firm(s), failing which tender is liable to be rejected. A copy of the PAN card also is attached.
  - Copy of EPF registration certificate issued by concerned authorities.
  - Copy of ESI registration certificate issued by concerned authorities.
  - Copy of registration certificate with the Contract Labour (Regulation and Abolition) Act, 1970 along with LIN otherwise the Contractor/Agency/Firm(s) shall obtain the labour license under this Act within 30 days from the date of issue of the work order. However, registration with appropriate authority under Contract Labour (Regulation and Abolition) Act, 1970 is mandatory.
  - List of labours registered under ESI & EPF should be enclosed separately. A Minimum of 20 labours of the Contractor/Agency/Firm(s) should be registered under ESI & EPF. A documentary proof of latest vouchers / challans is required to be attached.
  - PAN certificate issued by central or state Govt. etc.

- j) Solvency certificate for at least Rs.10 lakhs from Bank.
- k) Whether the Contractor/Agency/Firm(s)has/have any legal suit/criminal case pending against it for violation of PF/WCP/ESI, Minimum Wages Act or other law (give details). The Contractor/Agency/Firm(s)must enclose a certificate indicating that there is no criminal/ legal suit pending or contemplated against it & affidavit of non-blacklisting on **non-judicial stamp paper of Rs. 10/- or more.**
- l) The Contractor/Agency/Firm(s)has/have to upload the checklist (**Annexure-VIII**) indicating particulars and reference page number in last column.
- m) The Contractor/Agency/Firm(s)has/have to upload the Certificate for Tenders under Rule 144(xi) in the General Financial Rules (GFRs) 2017 (**Annexure-XI**).
- n) The Contractor/Agency/Firm(s)has/have to upload the Local Content Declaration & Self-certification as per the Government of India Order towards Public Procurement (Preference to make in India) vide Letter No. P-45021/2/2017-PP (BE-II), (revised) dated 16.09.2020 on non-judicial stamp paper of **Rs. 100/- (Annexure-XII)**.
- o) As per current Government orders, in lieu of bid security, bidders must furnish Bid Securing Declaration (BSD) as 'Form7: A self-attested scan of the Original Form7 should be uploaded along with bids. Bids not complying with these provisions shall be rejected (**Annexure-XIII**).

## 22) METHOD OF EVALUATION:

### (a) Technical Bid Evaluation:

**Evaluation by scoring on technical qualification:** The Contractor/Agency/Firm(s)should acquire minimum prescribed qualifying score in technical evaluation parameters as indicated in each category individually, with an overall minimum score of 35, to be qualified for opening of financial bid. Only those bidders who submit all requisite documents as per clause 20&21 above of this tender notice and secure minimum score of **35 in the technical qualification on parameters mentioned below will be declared as qualified for considering Financial Bids:**

Parameter	Minimum qualifying score
<b>1. Experience of serving in Govt. (Centre/State) Departments/Autonomous Bodies/PSUs/PSES/Bank &amp; Insurance Companies or other equivalent &amp; companies/ organizations of high repute:-</b> <ul style="list-style-type: none"> <li>• Less than 1 year - 0 Marks</li> <li>• 1 years and above &amp; up to 3 years - 15 Marks</li> <li>• Exceeding 3 years &amp; up to 10 years - 20Marks</li> <li>• Exceeding 10 years - 30 Marks</li> </ul>	<b>15 Marks</b>
<b>2. Average turnover of the firm during last three years (2021 -22 or 2022 – 23 or 2023-24) :-</b> <ul style="list-style-type: none"> <li>• Less than Rs. 10.00 lakhs - 0 Marks</li> <li>• Rs. 10.00 lakhs and above &amp; up to 1 crores - 10 marks</li> <li>• Exceeding 1 crore &amp; up to 2 crores - 20 Marks</li> <li>• Exceeding 2 crores - 30 Marks</li> </ul>	<b>10 Marks</b>

<p>3. Total no. of people on their rolls with EPF &amp; ESI</p> <ul style="list-style-type: none"> <li>• Less than 20 - 0 Marks</li> <li>• 20 and above &amp; Up to 150, - 10 Marks</li> <li>• Exceeding 150 &amp; up to 250 - 15 Marks</li> <li>• Exceeding 250 - 30 Marks</li> </ul>	<b>10 Marks</b>
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(b) **Financial Evaluation:**

The Firm has to quote all-inclusive service charges (*including agency service charges, minimum wages, EPF, ESI, other statutory dues applicable, tools and machinery, transport, welfare measures, taxes and other charges*) per unit in Rupees to be levied by them for providing the services in the financial bid part on the CPP portal. It may be noted that the **NRRI, Cuttack has prescribed the item wise base rates (As indicated in Annexure-II) considering the prevailing minimum wages and other statutory dues and any rate quoted by the bidders less than the base price or more than 15% of the base price will not be accepted for consideration for financial evaluation.** Selection of the bidder will be made solely on the lowest rate among the valid financial bids (category wise L-1) subject to the fulfillment other terms and condition of the tender. After wards, work order will be issued from time to time as per the requirement throughout the contract period, after execution of the agreement with NRRI, Cuttack. Service Charge shall be the primary criteria for selecting the firm. No change/revision whatsoever in service charges once quoted shall be admissible during the tenure of tender / ARC, as extended time to time, under any circumstances.

**Category wise L-1 rates will be taken into consideration for technical evaluation. If any of the item rates are quoted below the base rate or above the 15%, then the category in which such rate is quoted will not qualify for evaluation.**

(c) **Tie-Breaking at the Financial Evaluation stage:**

The work will be awarded to the Contractor/Agency/Firm(s) whichever stand as L-1 on the basis of category-wise totaling of quoted rates. In case of quoting of same bid price / service charge by more than one agency, work contract will be awarded to the agency who secured highest marks in technical evaluation, subject to fulfillment of the terms and conditions and other statutory norms, on the following tie-breaking method:

- a. Whereas in case of tie at this stage, the work will be awarded to the Contractor/Agency/Firm(s) which has highest experience in Govt. sector;
- b. Whereas in case of tie at this stage, the work will be awarded to the Contractor/Agency/Firm(s) which have highest average annual turnover;
- c. Whereas in case of tie at this stage also, the work will be awarded equally on sharing basis amongst those Contractor/Agency/Firm(s), giving preference to the Contractor/Agency/Firm(s) which quotes for all the places/ maximum places, as per scope of work (Either periodic sharing or Quantity sharing, as decided by the competent authority of this institute).

23) Service Charges to be claimed by the Contractor/Agency/Firm(s) will remain constant/ unchanged for entire period of contract, as extended time to time. So, the Service charge/commission (including other charges for the purpose of bonus, gratuity etc.) to be quoted as fixed monthly amount in the financial BoQ only.

24) The defaulting contractors/ agencies whose services were terminated/ discontinued either by themselves/ this Institute or any other institute of government agency/ ICAR



institutions on account of various lapses, need not to apply please and those who have been black listed by any Govt. department also need not to apply.

25) The successful tenderer will have to enter into a detailed contract agreement with ICAR-NRRI Institute (ICAR) on non-judicial stamp paper of appropriate value.

Yours faithfully,

Sd/-

**Assistant Administrative Officer**

**Technical Section**

For and on behalf of the Director

**ICAR – National Rice Research Institute,**

Post-NRRI, Cuttack-753006,

(Odisha)

**ANNEXURE- II****LOCATION AND SCOPE OF WORK FOR AGRIL. OPERATION WORKS.**

The details of service requirements and duties to be performed may be assessed by the service providing agencies in consultation with the Authorized personnel at the following location.

1. ICAR-NRRI-RCRRS, Naira is located at Naira.

**Scope of Work**

Schedule of Tender for “Various Seasonal Agricultural Operation/Farm Operation Works” at ICAR-NRRI-RCRRS, Naira. The tender should quote the rates for item mentioned below.

<b>Description of the work</b>	<b>Unit</b>	<b>Estimated Rate (Rs.)</b>
<b>Nursery</b>		
Seed bed preparation and sowing of rice nursery (Bund trimming, preparation of raised seed bed, line sowing of seed and proper covering of the sown materials) arrangement of seed samples for sowing in the nursery bed (Up to 50)	Acre	11623
Seed bed preparation and sowing of rice nursery (Bund trimming, preparation of raised seed bed, line sowing of seed and proper covering of the sown materials) arrangement of seed samples for sowing in the nursery bed (more than 50)	Acre	16107
<b>Field/Pot/Tray preparation</b>		
Field preparation (ploughing/puddling, initial followed by final) by using outside tractor with fuel	Acre	3000
Field preparation (ploughing/puddling, initial followed by final) by using office tractor with fuel	Acre	767
Field preparation (ploughing/puddling, initial followed by final) by using office power tiller with fuel	Acre	618.32
Field bund raising and side trimming of various 25 cm height and 25 cm width	Rmt	7.08
Field bund raising and side trimming of various 50 cm height and 50 cm width	Rmt	9.44
Field bund raising and side trimming of various 60 cm height and 30 cm width	Rmt	9.44
Making bunds between sub-plot treatments and putting of plastic sheets/films for creation of barriers to prevent flow of water, fertilizer etc.	Rmt	22.125
Earth work (repair/trimming or bunds/trenches, hand levelling of plots and trial plotting)	Acre	1994.2
Field levelling with spade	Acre	1239
Pot preparation(collection of soils, filling of pots up to 3/4 <sup>th</sup> depth) [6” X 6” size]	Per Pot	8.85
Pot preparation(collection of soils, filling of pots up to 3/4 <sup>th</sup> depth) [8” X 8” size]	Per Pot	10.03
Pot preparation(collection of soils, filling of pots up to 3/4 <sup>th</sup> depth) [10”X10” to 12”x12”size]	Per Pot	11.21
Preparation of tray (soil filling) and seed sowing (Tray size: 30”X18”X15”)	Per Tray	26.55

<b>Main field sowing and Transplanting</b>		
Seedling uprooting and line transplanting of rice 10 cm X 15 cm (Uprooting of seedlings and making of bundles, carrying seedling from seed bed area to the planting place, line transplanting of single plant or two to three seedlings/hill including rope holding)	Acre	8378
Seedling, uprooting and line transplanting of rice 10c.m. X 20c.m. (Uprooting of seedlings and making of bundles, carrying seedling from seed bed area to the planting place, line transplanting of single plant or two to three seedlings/ hill including rope holding)	Acre	7139
Seedling, uprooting and line transplanting of rice 15c.m. X 15c.m. (Uprooting of seedlings and making of bundles, carrying seedling from seed bed area to the planting place, line transplanting of single plant or two to three seedlings/ hill including rope holding)	Acre	7434
Seedling, uprooting and line transplanting of rice 15c.m. X 20c.m. (Uprooting of seedlings and making of bundles, carrying seedling from seed bed area to the planting place, line transplanting of single plant or two to three seedlings/ hill)	Acre	7434
Seedling uprooting and line Transplanting (Experimental plots): Transplanting of rice in experimental plots where numbers of varieties to be transplanted more than 30 varieties in one plot (Uprooting of seedlings and making of bundles, carrying seedling from seed bed area to the planting place, line transplanting of single plant or two to three seedlings/hill including rope holding). Distance of planting is to be maintained as per the direction of the Indenter	Acre	11623
Direct sowing in dry soil (Both rice and non-rice crops like green gram, black gram, soybean, cowpea, maize etc.)	Acre	3705.2
Line sowing with 3 – 5 seed/hill including rope holding (15c.m. X 20c.m.)	Acre	4224.4
Line sowing with 3 – 5 seed/hill including rope holding (10c.m. X 15c.m.)	Acre	4460.4
Line sowing with 3 – 5 seed/hill including rope holding (10cm X 20cm)	Acre	4012
Line sowing with 3 – 5 seed/hill including rope holding (15c.m. X 15c.m.)	Acre	4366
<b>Intercultural operations</b>		
Gap filling	Acre	1416
Hand weeding in transplanted rice (Once)	Acre	4599.64
Weeding in direct seeded rice (twice i.e. 20 days and 40 days after seedling)	Acre	6183.2
Weeding in non-rice crops	Acre	3776
Cleaning and maintenance of Irrigation and Drainage channels in and around the field.	Rmt	7.08
Cleaning of drainage channel (4mt. wide & 2mt. depth) manually along with one herbicide spray	Rmt	7.434
Cleaning of drainage channel (3mt. wide & 1 ½ mt. depth) along with one herbicide spray	Rmt	6.962
Grass cutting and cleaning	Per Sqm	10.384
Intercultural operation (Soil loosening between rows, ridge formation etc.) in	Acre	37.76

non-rice crops like groundnut and maize etc.		
Fertilizer application (once)	Acre	649
Application of Pesticides (Broadcasting) in the experimental plots / Farm field	Acre	649
Spraying of Pesticides in the experimental plots / Farm field	Acre	649
Irrigation of experimental/ seed production plots	Acre	477.9
<b>Harvesting</b>		
Rice Harvesting and threshing (Harvesting, threshing, sun drying at least 03 days and or till bringing down the grain moisture up to 12%, winnowing and bagging)	Acre	11682
Harvesting (Experimental plots): Harvesting and threshing of rice in experimental plots where numbers varieties transplanted more than 30 varieties in one plot (Harvesting, carrying to the threshing floor, threshing, sun drying at least for 03 days &or till bringing down the grain moisture up to 12%, winnowing & bagging)	Acre	11918
Harvesting of Non-rice crops (Harvesting, carrying to the threshing floor, threshing, sun drying at least for 03 days and or till bringing down the grain moisture up to 12%, winnowing and bagging)	Acre	5898.82
Harvesting by reaper, bundling, Transportation, Threshing, Winnowing, Cleaning and Drying grains to 12% moisture content (with office reaper and fuel)	Acre	9322
Harvesting by combine, transportation, cleaning, bagging and drying grains to 12% moisture content (with outside combine and fuel)	Acre	7464
Transportation of combine harvested produce, cleaning, packing and drying upto 12% moisture content per acre	Acre	5782
<b>Special operation</b>		
Crossing: Emasculation and pollination of spikelet to generate 40-50 F1 (crossed) seeds from each cross combination	Per 100 F1 Spikelets	325.68
Assisting in selection related activities in the segregating population, tagging and recording yield attributing character (panicle length, plant height, leaf length & width, flag leaf length & width etc.) of the selected single plants.	Per 100 Plants	501.5
Rouging of the Off type plants (Once)	Acre	1303.9
Washing of soil samples with the help of Cobb's sieving and decanting techniques	Per 25 samples	267.86
Bird scaring (6.00-10.00 AM in the morning and 3.00 – 6.00 PM in the evening hours)	Acre	354
Making conical heap of paddy straw (minimum 20 qtls)	Per heap	14396
Carrying of gas sampling syringes, base plates and manual gas sampling chambers to fields, insertion to field plots for sampling. (for sampling of carbon dioxide, methane and nitrous oxide)	Per Plot	129.8
Collection of intact rice plant, washing, and processing for fresh weight and dry weight of plant sample related to greenhouse gas sampling studies	Per Hill	16.52
<b>Plant /soil sampling and processing</b>		

Soil sampling from the field with spade upto 15 cm depth/plant sampling from the field	Per Sample	12.331
Soil sampling from field using augur/core sampler (un disturbed soil sample collection from field at depth interval up to 60cm.)	Per Sample	12.331
Sample harvesting and processing (Cutting of a hill, leaf separation, panicle detachment & packeting)	Per Hill	14.691
Whole root sampling from pots (standard size) / field, separation and washing	Hill Per Pot	6.962
Collection of false smut infected panicles	Per 100 Panicles	354
Single panicle threshing without disturbing the false balls, separation, counting and weighing of filled grain, chaffy grains and false smut balls	Per 100 Panicles	525.1
Identification of true-to-type panicle, their collection from farm field, threshing, cleaning & picketing for sowing	Per 100 Panicles	708
Threshing, cleaning and packing of panicles	Per 100 Panicles	354
Grain & sterile spikelet separation and counting of grain & chaff	Per Sample	5.841
Counting of panicles/m <sup>2</sup>	Per m <sup>2</sup>	8.732
Counting and recording 100 grain weight recording grain length and width	Per Sample	8.496
Powdering/grinding of Plant Sample	Per Sample	6.372
<b>Activities to be carried out continuously</b>		
Preparation of mat type nursery	Per 400Sqm	4484
Laboratory maintenance involving cleaning of Lab. equipment's, furniture, glass partition, storage racks etc. and spraying of matricide/fumigation	Per unit/day	17.7
Cleaning of glass wares and plastic wares	Per unit/day	4.72
Sterilization of glassware/plastic wares and similar laboratory activities	Per unit/day	5.9
Planting of fruit crops and silvicultural crops (Pit digging, filling with soil and manures and planting)	Per Plant/Pit	57.82
Application of manures and fertilizers on fruit and forest crops (twice in a year)	Per Plant/Pit	22.42
Application of pesticides on fruit and forest crops	Per Plant	22.42
Application of irrigation on fruits and forest crops (during dry season)	Per Pit	10.148
Pruning, thinning and trimming of fruit and forest crops (once a year)	Per Tree	57.82
Harvesting of fruit trees (once)	Per Tree	73.16
Sowing/transplanting of vegetable and ornamental crops	Per 100 Sqm	354

Intercultural operation (application of fertilizers, irrigation, spraying, if required) in vegetable and ornamental crops	Per 100 Sqm	354
Harvesting of vegetable and ornamental crops	Per 100 Sqm	295
Cutting of paddy straw bundle, soaking in water, inoculation with spawn and covering	Per 20 Bed	1180
Harvesting of mushroom (once)	Per 20 Bed	354
Daily stock feeding, cleaning and fragging of poultry birds/duck (one unit consist of 5 goats)	Per unit/day	436.6
Sampling of fish for observation (including netting, taking observation of fish etc.)	Per Sample	57.82
Netting of fish (once in each system)	Once in each farming system	2053.2
Fixing and removal of tensiometer / moisture meter tubes (involving careful digging up to 100 cm and putting tubes and packing tightly with soil)	Per unit	59
Irrigation pots as need	Per 10 Pot once	220.66
Agricultural operation works of phenotyping for BPH/GM/LF/GLH/WBPH/YSB resistance/blast sheath blight/brown spot/false smut/sheath rot/tango/bacterial blight/nematode/tolerance round the year	Any one unit/50pot /day	261.96
Sampling and collection of the insect pest damage symptoms (deadhearts/folded leaves/silver shoots/whiteheads) and their natural enemies (BPH, predators, parasitoids)	Per hill	17.32
Removal of insect pest from light trap (YSB/GLH/BPH/LF), and (b) Removal of insect pest from pheromone trap (YSB/LF) and counting	Per trap	21.65
Cleaning and maintenance of automated light trap	Per Unit/day	123.71
<b>Maintenance of salinity micro-plots (2) and net house (1) to screen for salinity tolerance per season (six months): Hydroponics culture (Seedling stage)/Pot culture (reproductive stage)/salinity tank (micro plots)</b>		
(i) Putting germinated seed on Styrofoam (2'x2' tray)	Per tray/day	177
(ii) Filling trays with nutrient solution and fixing Styrofoam and change of nutrient solution (2'x2' tray)	Per tray/day	70.8
(iii) Pot preparation (10"x10") with gravels and soil for reproductive stage salinity screening.	Per pot/day	11.8

**ANNEXURE- III****TERMS & CONDITIONS:**

- 1) The rate quoted should be valid for a minimum period of one year with effect from the date of award of the Contract. The contract may be extended further maximum for a period of two years upon satisfactory performance of the Contractor/Agency/Firm(s) and agreed upon by both the parties, if required with the approval of Director, ICAR-NRRI, Cuttack.
- 2) The Director, ICAR-NRRI, Cuttack-6 reserves the right to reject any or all quotations in whole or in part without assigning any reason thereof. The decision of Director, NRRI, Cuttack-6 shall be final and binding on the Contractor/Agency/Firm(s) in respect of clause covered under the contract and incidental to the contract.
- 3) The staff provided should maintain secrecy and discipline in the premises of Institute.
- 4) The agreement is terminable with one-month notice on either side.
- 5) The Contractor/Agency/Firm(s) shall not sublet the work without prior written permission of the DIRECTOR, ICAR-NRRI, CUTTACK-6.
- 6) The Contractor/Agency/Firm(s) or his/her workers shall not misuse the premises allotted to them for any purpose other than for which the contract is awarded.
- 7) The Contractor/Agency/Firm(s) must supply workers who know the agriculture operation works and do not resort to damage the research farm at any time. The Contractor/Agency/Firm(s) should make payment to its workers regularly following the specified norms by different Govt. Organizations. Stopping / Dharna at the premises of the Institute would be viewed seriously and may lead to cancellation of work order and imposition of penalty etc.
- 8)
  - (a) The Contractor/Agency/Firm(s) has/have to provide required job workers to carry out the job satisfactorily as per the schedule of work/IEO.
  - (b) The Minimum rate of wages as prescribed by Central Labour Commissioner (Central) from time to time should be followed by the Contractor/Agency/Firm(s). The Contractor/Agency/ Firm(s) has/have to pay the minimum wages (Central) as fix from time to time to its workers at the work place **positively by 7<sup>th</sup> of every month** in presence of the authorized nominee of NRRI (Indenter).
  - (c) The payment register of the Contractor/Agency/Firm(s) is/are to be duly certified and signed by the Authorized nominee of NRRI (Indenter). The Payment register duly certified and signed should be submitted every month for verification. A copy of the same should also be enclosed with the bills for effecting payment.
  - (d) In case of violation of any provision of labour laws rules and regulations thereof governing the field, the NRRI will not be responsible for fault of the Contractor/Agency/Firm(s).
  - (e) The records, muster roll, wage register, wage payment bank receipt, etc. as per the requirements of Labour Enforcement Officer must be maintained by the Contractor/Agency/Firm(s). Any deviation or irregularity in maintenance of records or observance of Contract Labour (R&A) Act brought to the notice of the Director, NRRI by the Labour Department would be treated as lapse on the part of the Contractor/Agency/Firm(s)& the contract would be terminated forthwith.

- (f) All liabilities in respect of statutory obligations on account of various laws/acts of the Central/State like Labour contract Act, EPF Act and Minimum Wages Act that may be applicable to carry out the contract works shall be borne by the Contractor/Agency/Firm(s). The liabilities of NRRI will be limited to the payment to the Contractor/Agency/Firm(s) as per the quotation. “The Director, NRRI has no liability towards the employment of the manpower/workers provided by the Contractor/Agency/Firm(s)”.
- 9) The selected bidders are required to submit the original certificates for verification before issue of LOI/any time during the tender period, if so desired by the Competent Authority of NRRI, Cuttack-6.
  - 10) Punctuality, sincerity, promptness & efficiency of the workers shall be considered as essence of the Contractor/Agency/Firm(s) and it is therefore hereby expressly provided and declared that “The Director, NRRI has no liability towards the employment of the manpower/ Laborers provided and engaged by the Contractor/Agency/Firm(s)”.
  - 11) The persons so provided by the Contractor/Agency/Firm(s) under this contract will not be the employee of the ICAR/NRRI and there will be no employer-employee relationship between the ICAR/NRRI and the person so engaged by the Contractor/Agency/Firm(s) in the aforesaid services/under this contract.
  - 12) Payment for service contract will be made upon submission of pre-receipted bill(s) as per IEO and duly certified by the concerned indenter& submission of all supporting documents as per tender/agreement.
  - 13) **The bidders should show/furnish separately in their letter pad regarding the detailed rate analysis as to how and on what basis they have quoted their rates and whether all statutory obligations such as Minimum Wages Act, EPF Contribution/ESI Contribution etc. have been taken into consideration, failing which their tender will not be considered. The Contractor/Agency/Firm(s) should also furnish certificate to the effect that “the rates quoted are all inclusive of current Minimum wages applicable to agriculture sector prescribed by central/state whichever is higher and other statutory obligations”.**
  - 14) **The rates to be quoted should include cost of each and every item including transportation cost, manpower cost, taxes etc. The NRRI shall not bear any extra charges on any account whatsoever i.e. EPF contribution, ESIC, Uniform, Liveries & OTA etc.**
  - 15) The Contractor/Agency/Firm(s) will discharge all his legal obligations in respect of the workers / supervisors to be employed/deployed by him for the execution of the work in respect of their wages and service conditions and shall also comply with all the rules and regulations and provisions of law in force that may be applicable to them from time to time. The Contractor/Agency/Firm(s) shall indemnify and keep indemnified the NRRI, Cuttack-6 from any claims, loss or damages that may be caused to it on account of any failure to comply with the obligations under various laws/acts. In case of any dispute, the decision of the Director, ICAR-NRRI, Cuttack-6 shall be final and binding on the Contractor/Agency/Firm(s).
  - 16) Income Tax will be deducted from the payments due for the work done as per rule.



- 17) The Contractor must engage adult laborers only. Engagement of child labour is strictly prohibited and will lead to termination of the Contract.
- 18) (i) If the tender is accepted and the work is awarded, it is incumbent on the Contractor/Agency/Firm(s) to carry out the work to the best satisfaction of the authority without any complain. If any, complaint noticed by the concerned Indenter, the work order will be cancelled without assigning any reason and without any notice to the Contractor/Agency/Firm(s). The decision of the Director, ICAR-NRRI in this regard is final and binding on the Contractor/Agency/Firm(s).  
(ii) Any damages of institute property or thefts occur by the workers/supervisors of the Contractor/Agency/Firm(s) during execution of the work, the cost is to be borne by the Contractor/Agency/Firm(s) as assessed and fixed by the Competent Authority, ICAR-NRRI, Cuttack-6 binding on the Contractor/Agency/Firm(s).
- 19) The contract is subject to the condition that the tenderer will comply with all the laws and acts of Central Govt., State Govt. relating to this contract made applicable from time to time failing which the contract will be terminated.
- 20) The rates to be quoted should include cost of each and every item including transportation cost, manpower cost, royalty and taxes etc. The NRRI shall not bear any other charge on any account whatsoever i.e EPF contribution ESI contribution other related statutory dues as per minimum wages, Act 1940, contract labour (R&A) Act,1960, BOCW(RE&CS) Act,1996 etc.
- 21) **The rates to be quoted by the bidders should not be less than the base price and not to be more than 15% of the base price.**
- 22) **Risk Clause:** ICAR-NRRI, Cuttack-6 reserves the right to discontinue the Job service contract at any time, if the services are found unsatisfactory, by giving a show-cause to be replied within a week and also has the right to award the contract to any other Contractor/Agency/Firm(s) at the risk and cost of current Contractor/Agency/Firm(s) and excess expenditure incurred on account of this will be recovered from S.D. or pending bills or by raising a separate claim.
- 23) The selected agency shall provide the work man preferably within age group of 18 to 60 years and should be of good fitness, sound health and having well knowledge of carrying out the Agriculture / Farm Operation Works.
- 24) The workers so engaged should be paid the minimum wages through their bank account and duly certified copy of bank receipt must be attached with the bill and a certificate in this regard should be furnished on body of the payment wages register as well as a copy of the same is also to be appended with the bill.
- 25) Successful tenderer(s) will have to enter into a detailed contract agreement with ICAR-NRRI on non-judicial stamp paper of Rs.100 (Rupees on hundred only)
- 26) The workers of the Contractor/Agency/Firm(s) shall not claim any benefit/compensation/regularization/absorption in service at the ICAR-NRRI under the provision of industrial dispute Act.1947 or Contract Labour (R&A) act.1970 etc. Undertaking from the workers to this effect shall be obtained and required to be submitted to ICAR-NRRI by the Contractor/Agency/Firm(s).
- 27) The worker of the by the Contractor/Agency/Firm(s) shall not take part in any agitation activities inside the campus/premises of this Institute.
- 28) The Service Provider hereby undertakes not to charge any money/fees/ deductions in whatever manner, name, or form, or take any monetary/non-monetary considerations, or make any unlawful deductions from the compensation/salary of

the manpower/employees/resources engaged by it and, to be deployed at the Buyer's site. The Service Provider further agrees that it will not indulge in any unethical practices and acknowledges that any non-compliance of the aforesaid undertaking will be treated as a material breach of the Contract, in which case the Buyer and CPP shall have the right to take appropriate independent actions including termination of the Contract and actions as per CPP Incident Management Policy.

- Payment in respect of service contract(s) will be made monthly upon submission of pre-receipted bill along with necessary certificate and appended with required documents.
- **Tenderers shall submit Declaration as per Annexure-XIV in their technical bid.**
- **Local content Declaration & Self-certification as per the Government of India Order towards Public Procurement (Preference to Make in India) vide letter No. P-45021/2/2017-PP (BE-II) (revised) dated 16.09.2020.**
- That no right, much or less a legal right shall vest on the Contractor/Agency/Firm(s) or its services to claim/have employment or otherwise seek absorption in ICAR-NRRI nor the Contractor/Agency/Firm(s) services shall have any right whatsoever to claim the benefits and/or emoluments that may be permissible or paid to the employees of ICAR-NRRI. The services will remain the employees of the Contractor/Agency/Firm(s) and the Contractor/Agency/Firm(s) will be the sole responsibility to make it clear to their services before deputing to the works at ICAR-NRRI campus/premises. There is no Master and Servant / Employer and Employee relationship between the workers/services of the service provider and ICAR-NRRI. Further, the said workers/services of the service provider shall not claim for any employment or absorption in ICAR-NRRI by virtue of their engagement for this work.

**29) LIQUIDATED DAMAGES CLAUSE:**

- (i) If the work awarded to the successful bidder, it is incumbent upon the Contractor/Agency/Firm(s) to start and complete the work as per requirement of the indenter, failing which, 30% of the Work order/ IEO/Bill amount per week will be deducted from the bill of the contractor for delayed period of completion, based on the certificate given by the Indenter. If the Contractor/Agency/Firm(s) fails to undertake the work or if any complaint received from the indenter regarding execution of Agricultural Operation work being un-satisfactory, the work order of the concerned Contractor/Agency/Firm(s) will be cancelled automatically without any notice. The concerned Contractor/Agency/Firm(s) will be blacklisted and the EMD / Security deposit will be forfeited.
- (ii) During the (operation) subsistence of the contract period, if the contractor fails to provide required manpower in time as per the requirement of the indenter, 10% of the Work Order/IEO/ Bill amount per day will be deducted from the bill based on the certificate given by the Indenter.\

**Tender Condition regarding Public Procurement (Preference to Make in India) Order and Restrictions under Rule 144(xi) of General Financial Rules 2017:**

- (A) **The following clauses are to be treated as part of Instructions to Tenderers.**
  - (i) The Provisions contained in Public Procurement (Preference to Make in India) Order, 2017 as amended by OM No. P-45021/2/2017-PP (BE-II) date 16.09.2020, further as

amended from time to time if any, shall be applicable for this tender.

- (ii) The margin of purchase preference applicable is 20% or as decided by the relevant Nodal Ministry for the item from time to time.
- (iii) The minimum local content for Class-I and Class-II local suppliers shall be 50% and 20% respectively or as decided by the relevant Nodal Ministry for the item.
- (iv) Verification of local content:
  - (a) **For procurement value upto Rs. 10 crores:** The Class-I local supplier/Class-II local supplier at the time of tender, bidding or solicitation shall be obliged to indicate percentage of local content and provide self-certification (as per format enclosed) that the item offered meets the local content requirement for Class-I local supplier/Class-II local supplier as the case may be. They shall also give details of the location(s) at which the local value addition is made.
  - (b) **For procurement value above Rs. 10 Crores:** The Class-I local supplier/Class-II local supplier at the time of tender, bidding or solicitation shall be required to provide a certificate from the statutory auditor or cost auditor of the company (in case of companies) or from a practicing cost accountant or practicing chartered accountant (in respect of suppliers other than companies) giving the percentage of local content.

**Tenderers shall submit Declaration as per XVI in their technical bid.**

- I. **Restrictions under Rule 144(xi) of General Financial Rules 2017 [Order Public Procurement No.1) of DOE, Public Procurement Division, No. F.No.6/18/2019-PPD, dt. 23.7.2020] and amendments/clarifications issued subsequently by DOE.** The provisions contained in Order (Public Procurement No.1) of DOE Public Procurement Division, No. F.No.6/18/2019-PPD, dt. 23.7.2020 and as amended/clarified from time to time, shall be applicable to this tender. The following clauses are to be treated as part of Instructions to Tenderers. I. Any bidder from a country which shares a land border with India will be eligible to bid against this tender only if the bidder is registered with the competent authority specified in Annex-I of Order (Public Procurement No.I) Dated 23.07.2020.

- II. "Bidder" (including the term 'tenderer', 'consultant' or 'service provider' in certain contexts) means any person or firm or company, including any member of a consortium or joint venture (that is an association of several persons, or firms or companies), every artificial juridical person not falling in any of the descriptions of bidders stated hereinbefore, including any agency branch or office controlled by such person, participating in procurement process.
- III. "Bidder from a country which shares a land border with India" for the purpose of this order means:-

- a. An entity incorporated, established or registered in such a country; or
- b. A subsidiary of an entity incorporated, established or registered in such a country; or
- c. An entity substantially controlled through entities incorporated, established or registered in such a country; or
- d. An entity whose beneficial owner is situated in such a country; or
- e. An Indian (or other) agent of such an entity; or
- f. A natural person who is citizen of such a country; or
- g. A consortium or joint venture where any member of the consortium or joint venture falls under any of the above.

**IV. The beneficial owners for the purpose of (iii) above will be as under:**

1. In case of a company or Limited Liability Partnership, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person, has a controlling ownership interest or who exercises control through other means.

**Explanation:**

- (a) “Controlling ownership interest’ means ownership of or entitlement to more than twenty-five percent of shares or capital or profits of the company;
  - (b) “Control” shall include the right to appoint majority of the directors or to control the management or policy decisions including by virtue of their shareholding or management rights or shareholder’s agreements or voting agreements.
2. In case of a partnership firm, the beneficial owner is the natural person(s) who, whether acting alone or together, or through one or more juridical person, has ownership of entitlement to more than fifteen percent of capital or profits of the partnership;
  3. In case of an unincorporated association or body of individuals, the beneficial owner is the natural person(s) who, whether acting alone or together, or through one or more juridical person, has ownership of or entitlement to more than fifteen percent of the property of capital or profits of such association or body of individuals.
  4. Where no natural person is identified under (1) or (2) or (3) above, the beneficial owner is the relevant natural person who holds the position of senior managing official;
  5. In case of a trust, the identification of beneficial owner(s) shall include identification of the author of the trust, the trustee, the beneficiaries with fifteen percent or more interest in the trust and any other natural person exercising ultimate effective control over the trust through a chain of control or ownership.

- V. An agent is a person employed to do any act for another, or to represent another in dealings with third person.

- VI. [To be inserted in tenders for works contracts, including turnkey contracts] The successful bidder shall not be allowed to sub-contract works to any contractor from a country which shares a land border with India unless such contractor is registered with the Competent Authority.

**Model Certificate for Tenders (for transitional cases as stated in para 3 of this order)**

“I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India; I hereby certify that this bidder is not from such a country and is eligible to be considered.”

**Model Certificate for Tenders**

“I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India: I certify that this bidder is not from such a country, or if from such a country, has been registered with the Competent Authority. I hereby certify that this bidder fulfills all requirements in this regard and is eligible to be considered.

[Where applicable, evidence of valid registration by the Competent Authority shall be attached].

**Model Certificate for Tenders for Works involving possibility of sub-contracting**

“I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India and on sub-contracting to contractors from such countries; I certify that this bidder is not from such a country or, if from such a country, has been registered with the Competent Authority and will not sub-contract any work to a contractor from such countries unless such contractor is registered with the Competent Authority. I hereby certify that this bidder fulfills all requirements in this regard and is eligible to be considered. [where applicable, evidence of valid registration by the Competent Authority shall be attached]

**Model Certificate for CPP Portal.**

“I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India; I certify that this vendor/bidder is not from such a country, or if from such a country, has been registered with the Competent Authority. I hereby certify that this vendor/bidder fulfills all requirements in this regard and is eligible to be considered for procurement on CPP Portal [where applicable, evidence of valid registration by the Competent Authority shall be attached].

**Tenderers shall submit Declaration as per Annexure –XV in their technical bid.**

The Director, ICAR-NRRI, Cuttack reserves the right to reject any or all Tenders in whole or in part without assigning any reasons therefore. The decision of Director, ICAR-NRRI, Cuttack shall be final and binding on the Contractor/Agency/Firm(s) in respect of any clause covered under the Contract and incidental to this contract.

**(Authorized Signatory)  
With seal**

**SPECIAL TERMS AND CONDITIONS OF THE CONTRACT**

1. All works to be carried out and services to be provided as per the details given in Schedule-II under Annual Rate Contract basis on the given terms and conditions.
2. PAYMENT OF MINIMUM WAGES:
  - (a) The Contractor/Agency/Firm(s) has to pay their workers minimum wages (As applicable for the respective job) with all statutory benefits like EPF, WCP / ESI, and Bonuses as per the notification issued by Labour Commissioner, Ministry of Labour, Govt. of India.
  - (b) Whenever there is increase in the minimum wages and other statutory benefits like EPF, ESIC, Bonus, etc. as per the notification issued by Labour Commissioner, Ministry of Labour, Govt. of India, the same has to be strictly implemented and the Contractor/Agency/Firm(s) has to pay their workers the enhanced wages and other statutory benefits accordingly.
3. EPF AND WCP/ESI ISSUES:
  - a. The successful Contractor/Agency/Firm(s) has to open EPF and WCP/ESI Accounts of their workmen employed for works to be executed in the ICAR-NRRI, RCRRS/Naira premises within a month of commencement of the work. Bill(s) must be accompanied with Challans/ vouchers in support of the payment of EPF & WCP/ESI contributions.
  - b. The details of EPF and WCP /ESI Accounts should be provided to every Workman engaged by the Contractor/Agency/Firm(s). Details of monthly updates of EPF & WCP / ESI Accounts of work men along with supporting vouchers /challans should be provided to both the workmen and the Institute.
  - c. Vouchers /Challans in support of payment of EPF & WCP/ ESI contributions must be enclosed along with monthly bill, failing which the bill shall not be passed. Non-deposition of EPF & WCP/ ESI contributions will lead to termination of contract.
  - d. Immediately after signing the Agreement, the Contractor/Agency/Firm(s) has to provide the Institute, the list of workers engaged along with all details of EPF and WCP/ESI Account number.
4. All works and services are to be carried on all days of the month excluding Sundays (Weekly Off)/ National Holidays and one labour should not be allowed to work more than 26 days in a month. However, Contractor/Agency/Firm(s) has to pay for the holidays to the staff as per rules.
5. The contractor has to maintain all relevant registers Salary/Wages register, overtime register, attendance register, etc. as per the prevailing labour laws. All these registers must be available with the Supervisor deployed by the Contractor/Agency/Firm(s), which can be verified by the indenting officers of the Institute periodically.
  - (a) The personnel provided shall be under direct control and supervision of the Contractor/Agency/Firm(s). However, the Contractor/Agency/Firm(s) shall comply with all instructions given to them by the authorized Officer of the Institute from time to time. The Staff of the Contractor/Agency/Firm(s) must be bound by office timing, duty, placement, locations and maintaining discipline

in the Institute's premises.

- (b) The Contractor/Agency/Firm(s) shouldn't give lenient or casual impressions in duties. They should be always alert and attentive. The Contractor/Agency/Firm(s) shall be solely and fully responsible for carelessness and negligent attitude of their staff/supervisors towards assigned work/job. In case of any loss, theft, damage to the life and property of the institute and its employees/workers due to carelessness and inattentiveness attitude of their staff/ supervisor, the Contractor/Agency/Firm(s) shall compensate the amount of loss or damages as assessed by the Institute and binding on the Contractor/Agency/Firm(s).
6. The Contractor/Agency/Firm(s) shall issue duly signed and numbered Photo Identity Card (i.e. ID card) to their Staff/ supervisor deployed in the premises of the Institute. All their Staff/ Supervisors must wear ID cards, while they are on duty.
  7. Payment to the workers should be made either by RTGS or e-payment method only **before/on 7<sup>th</sup> of every month**. After making payment, the Contractor/Agency/Firm(s) shall raise the bill before ICAR – NRRI for payment of the settled amount. They will also submit the copy of the payment vouchers duly signed by the workers for each month along with the copies of statutory dues for effecting payment.
  8. The Contractor/Agency/Firm(s) should abide by all prevailing labour laws including providing medical facilities to their workers. ICAR-NRRI shall not be responsible in such matters. "The Service Provider hereby undertakes not to charge any money/fees/ deductions in whatever manner, name, or form, or take any monetary/non-monetary considerations, or make any unlawful deductions from the compensation/salary of the manpower/employees/resources engaged by it and, to be deployed at the Buyer's site. The Service Provider further agrees that it will not indulge in any unethical practices and acknowledges that any non-compliance of the aforesaid undertaking will be treated as a material breach of the Contract, in which case the Buyer and CPP shall have the right to take appropriate independent actions including termination of the Contract and actions as per CPP Incident Management Policy".

**(Authorized Signatory)**  
**With seal**

**TECHNICAL BID  
PART-I  
Detail of the Agency/firm/contractor**

1. Name the Proprietor of Contractor/ Firm/ Agency:  
.....
2. Name & address of Firm/Agency/Contractor:  
M/S.....  
.....
3. (a) Telephone No. : Off. .... Res. .... Mobile  
No.....  
  
(b) E-mail ID:  
.....
4. Particulars of firm/agency/company:  
.....  
  
(Partnership Deed/ Constitution in case of Society)  
.....
5. Registration certificate of the firm under the work contract of the Central Govt./State govt. (Indicate no.): .....
6. Income Tax P.A.N. Number:  
.....
7. Service Tax Number/GST IN (Allotted by CED):  
.....
8. Bank's name & address:  
.....  
  
IFSC Code: ..... Account No.  
.....  
  
(For right information attaché a photo-copy of cancelled cheque)
9. ESI registration No.:  
.....
10. EPF registration no.:  
.....
11. Certificate for Tenders for Works under Rule 144(xi) in the General Financial Rules (GFRs)2017  
**(AnnexureXI)**.....
12. Local content Declaration & Self Certification as per the Government of India Order towards Public Procurement (preference to Make in India) vide Letter No. P-45021/2/2017-PP(BE-II), (revised) Dated 16.09.2020  
**(AnnexureXII)**.....

**Signature of Proprietor/  
representative of the firm with seal**



**SCHEDULE-I**  
**SCHEDULE TO TENDER**

**PART-I**

1	Name of the Firm/Agency	
2	Full address with Post Box No. and Telephone No. if any	
3	Constitution of the Firm/Agency	
	a) Indian Companies Act 1956	
	b) Indian Partnership Act,1932: (please give names of partners)	
	c) Any other Act, if not, the owner	
4	For partnership firms whether registered under 'The Indian Partnership Act,1932', please state further whether by the partnership agreement, authority to refer disputes concerning the business of the partnership to arbitration has been conferred on the partner who has signed the tender.	
	ii) If answer to the above is in negative whether there is any general power of attorney executed by all the partners of the firms authorizing the partner who has signed the tender to refer dispute condemning business of the partnership to arbitration.	
	iii) If answer to (i)or(ii) above is in the affirmative please furnish a copy of either the partnership agreement or the general power of attorney as the case may be.	
5	Name and Full Address of tenderers Bankers	
6	Your Permanent Income Tax No. / Circle / Ward	
7	Any other relevant information	
8.	Places for which the tender quoted for	

All the above information of Part I of schedule I must be accompanied with the certified copies of the documents, failing which the quotation will be liable to be rejected

**Part-II**

1	Name and address of the firm's representatives and whether the firm would be represented at the time of opening of the tenders.	
2	Name of the permanent representative visiting ICAR-NRRI regarding the contract	
Dated:- _____ Place:- _____		
		<b>Authorized Signatory</b>

*Please add supplementary pages to be numbered wherever needed.*

**CERTIFICATE FOR NON-BLACKLISTING**  
(On non - judicial stamp paper worth Rs.50 or More)

We.....(name of the firm) certify that our company/ firm has not been black listed by any Government Department/ Government Educational Institutions/ Research Institutes during the last three years.

Authorized signatory of Bidder with Seal

Name.....

Designation.....

**ANNEXURE - VIII****CHECK LIST FOR EVALUATION OF TECHNICAL BID**  
**(to be filled, signed, scanned and uploaded with corresponding records, online)**

Sl. No.	Parameters/ Documents to be attached	Particulars with number/ code	Reference Page no. in the tender document uploaded
a.	Certificate of Registration of the firm & the license for operating Services as per applicable Rules/ Act.		
b.	Average annual turnover certificate issued by concerned bank/CA of the firm for not less than <b>Rs.10.00 lakhs (Rupees Ten lakhs)</b> during any one of the last three financial year <b>i.e. 2021 – 22 or 2022-23 or 2023-24.</b>		
c.	Copy of at least one work orders along with the details in enclosed tabular form citing <b>Minimum one years of experience</b> in the field of providing any type of services in Central Govt. establishments/Autonomous bodies of Govt. of India/ Corporations of Govt. of India/reputed public or private organizations', etc.		
d.	Certified copies of Balance Sheet by the Registered Chartered Accountants and Income Tax (IT) returns of the firm for the <b>latest three financial or assessment year i.e. 2021 – 22 or 2022-23 or 2023-24</b> whichever is available with the firm, failing which tender is liable to be rejected. A copy of the PAN card <b>also</b> be attached.		
e.	Copy of EPF registration certificate issued by concerned authorities.		
f.	Copy of ESI registration certificate issued by concerned authorities.		
g.	Copy of registration certificate with the Contract Labour (Regulation and Abolition) Act, 1970 along with LIN <b>otherwise</b> the contractor shall obtain the labour license under this Act within 30 days from the date of issue of the work order.		
h.	List of labours registered under ESI & EPF should be enclosed separately. A Minimum of 20 labours of the Agency should be registered under ESI & EPF. A documentary proof of latest vouchers / challans is required to be attached.		
i.	Solvency certificate for at least Rs.10 lakhs from their <b>banker/CA</b>		
j.	Whether the firm has any legal suit/ criminal case pending against it for violation of PF/WCP/ESI, Minimum Wages Act or other law (give details). The firm/ agency must enclose a certificate indicating that there is no criminal/ legal suit pending or contemplated against it & affidavit of non-blacklisting on non- <b>judicial stamp paper of Rs. 10/- or more.</b>		
k.	The firm has to upload the checklist ( <b>Annexure-VIII</b> ) indicating particulars and reference page number in last column.		
l.	The firm has to upload the Certificate for Tenders under Rule 144(xi) in the General Financial Rules (GFRs) 2017 ( <b>Annexure-XI</b> ).		
m.	The firm has to be upload the Local Content Declaration & Self-certification as per the Government of India Order towards Public Procurement (Preference to make in India) vide Letter No. P-45021/2/2017-PP (BE-II), (revised) Dated 16.09.2020 on non-judicial stamp paper of <b>Rs. 100/- (Annexure-XII)</b> .		
n.	As per current Government orders, in lieu of bid security, bidders must furnish Bid Securing Declaration (BSD) as 'Form7: A self-attested scan of the Original Form7 should be uploaded along with bids. Bids not complying with these provisions shall be rejected ( <b>Annexure-XIII</b> ).		
o.	EMD Details ( <b>2% of the estimated value shall be deposited Rs. 20,000/-</b> )		

Indicating page no. (in the last column) in the check list is mandatory, failing which will be treated as non-submission of respective documents.

## Details of the Minimum 1 (One) year experience / work done

Sl. No.	Name of the Deptt. / Organization & Name of contact Person with Ph. No.	Period		No. of staff deployed	Remarks/ Nature of Work (only similar to the work mentioned in this tender document)
		From	To		

(Authorized Signatory)

**TECHNICAL BID****Undertaking**

1. \_\_\_\_\_ I,

-----

-

son/daughter/wife of Shri \_\_\_\_\_

Proprietor/Director/authorized signatory of the Company/Firm mentioned above, is competent to sign this declaration and execute this tender document.

2. I have carefully read and understood all the terms and conditions of the tender and undertake to abide to them.

3. The information/documents furnished along with the above tender form are true and authentic to the best of my knowledge and belief. I am well aware of the fact that furnishing of any false information/fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.

**Place:**

**Date:**

**Signature & Name of the authorized  
Signatory with Seal of the Firm**

**TENDER ACCEPTANCE LETTER**  
(To be given on Company Letter Head)

**Date:**

Full Name of the tenderer	
Address:-	
Telephone No.	
Email:	

To

The Director,  
**ICAR -National Rice Research Institute,**  
Post-NRRI, Cuttack -753006 (Odisha).

Sir,

I/we have read all the particulars regarding the general information and other terms and conditions for providing **Annual Rate/ Work Contract for AGRIL. OPERATION WORKS** at **places** as per **Annexure-I & II** and agree to provide the services as detailed in schedule herein or to such portion thereof as you may specify in the acceptance of the tender at the rates given in schedule attached "**Annexure-X**" to this tender and I/we agree to hold this offer **open till 180 days**. The rates quoted will be valid for **a period of one year** in the event of award of the Contract. I / we shall be bound by a communication acceptance dispatched within the prescribed time.

2. I/we have understood the terms and conditions for the contract and shall provide the best services strictly in accordance with these requirements.
3. The following pages have been added to and form a part of this Tender\_\_\_\_\_. The **schedules I and II** to accompany this tender are at page Nos.\_\_\_\_\_.
4. Every page so attached with this tender bears my signature and the official seal.
6. Details of Payment in respect of EMD through deposit to the bank of
7. Rs \_\_\_\_\_ of Director, ICAR NRRI, Cuttack and payable at SBI, Nayabazar, Cuttack is enclosed as earnest money as required.

Signature & Seal of Tenderer with date \_\_\_\_-

\_\_\_\_\_

Address\_\_\_\_\_

Name & Signature of witness\_\_\_\_\_

Address \_\_\_\_\_

**ANNEXURE-XI****Format of Certificate for Tenders for Works under Rule 144 (xi) in the General Financial Rules (GFRs), 2017**

To,

(Name and address of Tender Inviting Authority)

-----  
 -----

**DECLARATION BY AUTHORISED SIGNATOR OF THE FIRM**

Dear Sir,

Ref: Your Tender No. \_\_\_\_\_ dated \_\_\_\_\_

I/We, the undersigned, \_\_\_\_\_ (full name),  
 do hereby declare, in my capacity as \_\_\_\_\_ of  
 M/s. \_\_\_\_\_ (name of bidder entity), that

1. I have read the Orders (Public Procurement No. 1,2 &3) dated 23<sup>rd</sup> July 2020 & 24<sup>th</sup> July 2020 on the subject of Restrictions under Rule 144(xi) of the General Financial Rule (GFRs), 2017 regarding restrictions on procurement from a bidder of a country which shares a land border with India.

2. I/we certify that M/s. \_\_\_\_\_ (name of bidder entity)

a) **is not from such a country.** I hereby certify that this bidder fulfills all requirements in this regard and is eligible to be considered OR,

b) **is from such a country** (strike out whichever is not applicable), and has been registered with the Competent Authority. I hereby certify that this bidder fulfills all requirements in this regard and is eligible to be considered. [Where applicable, evidence of valid registration by the Competent Authority is attached].

3. I/We the Bidder agree and undertake that if the contract is awarded to us, we will not sub-contract or outsource any work and/or any part thereof to a contractor from such countries, unless such contractor is registered with the Competent Authority and proof of same is obtained. I/we hereby certify that this bidder fulfills all requirements in this regard and is eligible to be considered and I/We submit the proof of registration herewith [Wherever applicable, evidence of valid registration by the Competent Authority shall be attached].

4. I understand that the submission of incorrect data and /or if certificate/declaration given by M/s. \_\_\_\_\_ (name of bidder entity) is found to be false, this would be a ground for immediate termination and further legal action in accordance with law as per Clause 12 of Public Order on Restrictions under Rule 144(xi) of the General Financial Rules (GFR's) 2017.

5. This declaration cum undertaking is executed by us through our Authorized signatory/ies after having read and understood the Office Memorandum and Order (Public Procurement No. 1,2 & 3) dated 23<sup>rd</sup> and 24<sup>th</sup> July 2020 of Ministry of Finance, Department of Expenditure, Public Procurement Division, Government of India including the words defined in the said order which shall have the same meaning for the purpose of this Declaration cum Undertaking.

Executed at \_\_\_\_\_ on this the \_\_\_\_\_ day of \_\_\_\_\_  
 -----

**By Authorized Signatory**

**(Signature and Name)  
 Seal of the Bidder**



\*Note: Where applicable, evidence of valid registration by the Competent Authority shall be attached.

**ANNEXURE-XII**

**Local content Declaration & Self Certification as per the Government of India Order towards Public Procurement (preference to Make in India) vide Letter No. P-45021/2/2017-PP (BE-II), (revised) Dated 16.09.2020.**

**(TO BE PROVIDED ON Rs.100/- NON-JUDICIAL STAMP PAPER)**

I \_\_\_\_\_ (Name of the Person(s), S/o \_\_\_\_\_ at (Address) working as \_\_\_\_\_ (Designation and name of the firm/Company/partnership/Joint venture), and I have been authorized to sign the Declaration/ Self-Certification on behalf of firm/Company/partnership/Joint venture do hereby solemnly affirm and declare as under:

That I will agree to abide by the terms and conditions of the policy of Government towards Public Procurement (preference to Make in India) vide Letter No. P-45021/2/2017-PP(BE-II), (revised) Dated. 16.09.2020.

That the information furnished hereinafter is correct to be of my knowledge and belief and I undertake to produce relevant records before the procuring entity or any authority so nominated for the purpose of assessing the Local Content.

That the local content for all inputs which constitute the said equipment has been verified by me and I am responsible for the correctness of the claims made therein.

That in the event of the domestic value addition of the product mentioned herein is found to be incorrect and not meeting the prescribed value addition norms based on the assessment of an authority so nominated for the purpose of assessing the Local Content, action will be taken against me as per the notification P-45021/2/2017-PP(BE-II), (revised) Dated 16.09.2020.

I agree to maintain the following information in the company's record for a period of 8 years and shall make this available for verification to my statutory authority.

The Details of the location(s) at which the local value addition is made.

- i. Name and details of the Domestic manufacture
- ii. Date on which this certificate is issued
- iii. Product for which the certificate is produced
- iv. Percentage of local content.

Signed by me at \_\_\_\_\_ on  
Dt: \_\_\_\_\_

Authorized signatory

(Name of the Firm entity)

**ANNEXURE -XIII****Bid Securing Declaration**  
(On Company Letter-head)

Bidder's Name : \_\_\_\_\_  
 [Address and Contact Details]  
 Bidder's Reference No. \_\_\_\_\_  
 Date: \_\_\_\_\_

To,

The Director,  
 ICAR-National Rice Research Institute  
 Cuttack - 753006.

Ref.: Tender Document No. \_\_\_\_\_ Tender No. / \_\_\_\_\_, Tender Title: -  
 Tender for JOB / WORK CONTRACT FOR "Various Seasonal Agricultural Operation/Farm  
 Operation Works" at ICAR- NRRI-RCRRS, Naira.

Sir/Madam,

We, the undersigned, solemnly declare that:

We understand that according to the conditions of this Tender Document, the bid must be supported by a Bid Securing Declaration In lieu of Bid Security.

We unconditionally accept the conditions of this Bid Securing Declaration. We understand we shall stand automatically suspended from being eligible for bidding in any tender in Procuring Organization for 2 years from the date of opening of this bid if we breach our obligation(s) under the tender conditions if we:

- 1) Withdraw/amend/impair/derogate, in any respect, from our bid, within the bid validity; or
- 2) Being notified within the bid validity of the acceptance of our bid by the Procuring Entity:
  - (a) Refused to or failed to produce the original documents for scrutiny or the required Performance Security with in the stipulated time under the conditions of the Tender Documents.
  - (b) Fail or refuse to sign the contract.

We know that this bid-Securing Declaration shall expire if the contract is not awarded to us, upon:

- 1) Receipt by us of your notification
  - a) of cancellation of the entire tender process or rejection of all bids or
  - b) of the name of the successful bidder or
- 2) Forty-five days after the expiration of bid validity any extension to it.

(Signature with date)

(Name and designation)

Duly authorized to sign bid for and on behalf of \_\_\_\_\_  
 [name & address of Bidder and seal of company]

Dated on \_\_\_\_\_ day of \_\_\_\_\_ [insert date of signing]

Place \_\_\_\_\_ [insert place of signing]

ANNEXURE - XIV**DRAFT SPECIMEN AGREEMENT**

This agreement is made at (place) on (month/year)..... day of between.. . . . . (Institute).. . . . . (Hereinafter called Institute) through (designation of the competent authority in the Instt.) which term shall include its successors, assignees etc. on the first part and (name & address of the firm), (hereinafter called the Firm) which term shall include its authorized representatives, successor, assignees etc. on the other part.

Whereas the (Institute) has decided to assign the annual job work contract for providing (nature of job): at (Name of the .....  
.....  
.....  
Instts.) , (location). .... . . . . . to the firm on the terms and conditions hereinafter contained.

**NOW IT IS HEREBY AGREED by and between the parties hereto as follows:**

1. This agreement shall come into force w.e.f. .... (date) and will remain in force for a period for one year but can be terminated by (Name of the Institute) by giving one calendar months' notice in writing of its intentions to terminate the Agreement. The Agreement can be renewed, on mutually agreed terms.
2. The Contractor/Agency/Firm shall be responsible for annual job work contract for providing..... (Nature of job)..... at..... (Location).
3. The Contractor/Agency/Firm will provide full particulars of every worker deployed by it for providing the services and gate security purposes and get their character and antecedents verified from the Police Authorities.
4. All workers/personnel engaged at premises shall all the times and for all purpose be deemed to be employee of the Contractor/Agency/Firm and the (name of the Instt.) shall have no liability on this account in any manner.
5. That the Contractor/Agency/Firm shall ensure that all workers/persons deployed at (name of the Instt.)..... Premises are of good character, well behaved and otherwise competent and qualified to perform the work for which they are deployed.
6. The (name of the Instt.) shall have the right to ask for the removal from the (name of the Instt.) premises any workers/personnel considered by the (name of the Instt.) to be incompetent, disorderly or any other reason and such workers/persons shall not again be deployed without the consent of the (name of the Instt.) .
7. The manpower deployed by the Contractor/Agency/Firm should work as per the working days and timings of the (name of the Instt.)..... . No extra wages will be paid for attending office on weekends, holidays and late -sitting.
8. Monthly consolidated charges for job/ work contract for providing..... Services at (name of the Instt.)..... is asper terms and conditions specified and scope of work as per Schedule-I in the tender document including all the taxes viz. Service tax and other taxes as applicable will be paid to the firm by the Institute. The firm will raise a bill of this amount on 1st working day of every month and the payment released by the Institute only through bank e-payment to the firm subject to satisfactory performance / delivery of contracted job / work/services. Copies of documents such as deposit challan along with list of persons showing deposit of

ESIC, EPF, wage payment bank receipt, etc. with the concerned agencies are also to be deposited with the bill.

9. The deduction of Income Tax from the bills of the Contractor/Agency/Firm will be made at source as per rates applicable from time to time.
10. In case of dispute between the parties, the matter shall be referred to the sole Arbitrator appointed by the (name of the Instt.) The decision of the sole arbitrator shall be final and binding in any respect of any dispute between the parties.
11. That the Contractor/Agency/Firm shall issue uniforms to all their employees engaged, which they shall wear while on duty (optional).
12. That the Contractor/Agency/Firm shall issue identity card to each of the workers engaged for entry into (name of the Instt.) premises.
13. That the Contractor/Agency/Firm shall ensure the successful implementation of the terms and conditions of the agreement by proper control and supervision of the work.
14. That in case the Contractor/Agency/Firm fails to perform any of the terms and conditions of this agreement or commits any breach of the contract, the (name of the Instt.) may cancel/terminate the contract.
15. That the Contractor/Agency/Firm agrees to discharge all their legal obligations in respect of their workers in respect of their wages and services conditions and shall also comply with all the rules and regulations and provisions of law in force that may be applicable to them from time to time, viz. obligations under Contract labour (Regulation & Abolition) Act, 1970, workmen's Compensation Act, 1943, E.P.F., E .S.I. & M.P. Act, 1947 etc. Contractor/Agency/Firm further agrees to indemnify and keep indemnified (name of the Instt.) on account of any failure to comply with the obligations under various laws or damage to (name of the Instt.)..... due to acts/omissions of Contractor/Agency/Firm.
16. It is also agreed that under no circumstances, the volunteers and/ or the employees/ workmen of the Contractor/Agency/Firm shall be treated, regarded or considered or deemed to be the employees of the (name of the Instt.) and the Contractor/Agency/Firm alone shall be responsible for their remuneration, wages and other benefits etc. and the Contractor/Agency/Firm shall indemnify and keep indemnified the..... (Name of the Instt.) against any claim that it may have to meet towards the employees/ workmen of the Contractor/Agency/Firm. Contractor/Agency/Firm's employees/workmen shall have no claim to absorption/ regularization and financial benefits etc. that are admissible to regular employees in the office of..... (Name of the Instt.).
17. The contract is subject to the conditions that the Contractor/Agency/Firm shall comply with all the laws and by laws of Central Govt. / State Govt. as applicable relating to this contract.
18. In case of any loss or damage to the property of the Institute at which is attributable to the firm, the full damages will be recovered from the Contractor/Agency/Firm.
19. The Contractor/Agency/Firm shall not transfer its right or sub- contract to anyone else.
20. The Contractor/Agency/Firm or its workers shall not misuse the premises allotted to them for any purpose other than for which contract is awarded.

21. The Contractor/Agency/Firm shall devote its full attention in service to ensure highest quality in all aspects and discharge its obligations under the contract with trust diligently and honestly.
22. In case of any accident/loss of life of the workers during discharging duties and compensation, if any awarded to the workers, the same shall be borne by the Contractor/Agency/Firm alone. The Institute has no liability towards the same.
23. There will be surprise checking by an Officer of the Institute. Shortcomings, if any, pointed out by him/her shall be restored by the Contractor/Agency/Firm within 24 hours of its bringing to the notice.
24. The Contractor/Agency/Firm shall provide a Coordinator for immediate interaction with the Institute. The Service Provider hereby undertakes not to charge any money/fees/ deductions in whatever manner, name, or form, or take any monetary/non-monetary considerations, or make any unlawful deductions from the compensation/salary of the manpower/employees/resources engaged by it and, to be deployed at the Buyer's site. The Service Provider further agrees that it will not indulge in any unethical practices and acknowledges that any non-compliance of the aforesaid undertaking will be treated as a material breach of the Contract, in which case the Buyer and CPP shall have the right to take appropriate independent actions including termination of the Contract and actions as per CPP Incident Management Policy.
25. The terms and conditions as stipulated in the tender documents/Work order and enclosed herewith, shall be part of the agreement.

**PENALTY CLAUSE: LIQUIDATED DAMAGES CLAUSE:**

- i. Subject to General Conditions of Contract, if the contractor fails to perform the Services within the time frame(s) incorporated in the contract, the Procuring Entity shall, without prejudice to other rights and remedies available to the Procuring Entity under the contract, deduct from the contract price, as liquidated damages for each week of delay or part thereof until actual delivery or performance, but not as a penalty, a sum equivalent to the 0.125% percent (or any other percentage if prescribed) of the related monthly bill of the Services. Besides liquidated damages during such a delay, the denial clause as per GCC shall also apply.
- ii. Any failure or delay by any sub-contractor, though their employment may have been sanctioned, shall not be admitted as a ground for any extension of time or for exempting the contractor from liability for any such loss or damage as aforesaid.
- iii. Any misconduct/ misbehavior on the part of the manpower deployed by the agency will not be tolerated and such person (s) will have to be replaced immediately.

The decision of (competent authority in the Instt.) shall be final and binding on the contractor/agency in respect of any clause covered under the contract and any matter incidental to the contract.

IN WITNESS whereof the parties have executed those present on the day, month and year as mentioned above.

Authorized Signatory  
For & on behalf of the  
Contractor/Agency/Firm  
(with seal)  
(Name & Address)

Authorized Signatory  
For & on behalf of the  
Institute  
(with seal)  
(Name & Address)

Witness:

1)

Sign:

Name:

Address:

Mob No.:

2)

Sign:

Name:

Address:

Mob No.:

Witness:

1)

Sign:

Name:

Designation:

2)

Sign:

Name:

Designation:

**Financial Bid****(AS PER THE BOQ ON THE CPP Portal)****RATES NOT TO BE QUOTED ALONG WITH TECHNICAL BID. IT SHOULD ONLY BE FILLED ONLINE ON THE CPP.****THE ELIGIBLE AGENCIES MAY QUOTE FOR ALL THE PLACES OR THE PLACES FOR WHICH THEY ARE INTERESTED AT THEIR OPTION. HOWEVER, PREFERENCE WILL BE GIVEN TO THE FIRMS WHICH QUOTE FOR ALL THE PLACES.**

Item No.	Item Title	Item Description	Item Quantity	Unit of Measure
1.	Nursery Operations	Seed bed preparation and sowing of rice nursery arrangement of seed samples for sowing in the nursery bed (up to 50) (detailed work mentioned in Tender paper)		Per Acre
2.	Nursery Operations	Seed bed preparation and sowing of rice nursery arrangement of seed samples for sowing in the nursery bed (more than 50) (detailed work mentioned in Tender paper)		Per Acre
3.	Field,Pot, Tray preparation	Field preparation (ploughing/puddling, initial followed by final) by using outside tractor with fuel	1	Acre
4.	Field,Pot, Tray preparation	Field preparation (ploughing/puddling, initial followed by final) by using office tractor with fuel	1	Acre
5.	Field,Pot, Tray preparation	Field preparation (ploughing/puddling, initial followed by final) by using office power tiller with fuel	1	Acre
6.	Field,Pot, Tray preparation	Field bund raising and side trimming of various 25 cm height and 25 cm width	1	Rmt
7.	Field,Pot, Tray preparation	Field bund raising and side trimming of various 50 cm height and 50 cm width	1	Rmt
8.	Field,Pot, Tray preparation	Field bund raising and side trimming of various 60 cm height and 30 cm width	1	Rmt
9.	Field,Pot, Tray preparation	Making bunds between sub-plot treatments and putting of plastic sheets/films for creation of barriers to prevent flow of water, fertilizer etc.	1	Rmt
10.	Field,Pot , Tray preparation	Earth work (repair/trimming or bunds/trenches, hand levelling of plots and trial plotting)	1	Acre
11.	Field,Pot , Tray preparation	Field levelling with spade	1	Acre
12.	Field,Pot , Tray preparation	Pot preparation(collection of soils, filling of pots up to 3/4 <sup>th</sup> depth) [6" X 6" size]	1	Per Pot
13.	Field,Pot , Tray preparation	Pot preparation(collection of soils, filling of pots up to 3/4 <sup>th</sup> depth) [8" X 8" size]	1	Per Pot
14.	Field,Pot , Tray preparation	Pot preparation(collection of soils, filling of pots up to 3/4 <sup>th</sup> depth) [10"X10" to 12"x12"size]	1	Per Pot
15.	Field,Pot , Tray preparation	Preparation of tray (soil filling) and seed sowing (Tray size: 30"X18"X15")	1	Per Tray
16.	Main field Sowing, transplanting	Seedling uprooting and line transplanting of rice 10 cm X 15 cm (Uprooting of seedlings and making of bundles, carrying seedling from seed bed area to the planting place, line transplanting of single plant or two to three seedlings/ hill including rope holding)	1	Per Acre

17.	Main field Sowing, transplanting	Seedling, uprooting and line transplanting of rice 10c.m. X 20c.m. (Uprooting of seedlings and making of bundles, carrying seedling from seed bed area to the planting place, line transplanting of single plant or two to three seedlings/ hill including rope holding	1	Per Acre
18.	Main field Sowing, transplanting	Seedling, uprooting and line transplanting of rice 15c.m. X 15c.m. (Uprooting of seedlings and making of bundles, carrying seedling from seed bed area to the planting place, line transplanting of single plant or two to three seedlings/ hill including rope holding)	1	Per Acre
19.	Main field Sowing, transplanting	Seedling, uprooting and line transplanting of rice 15c.m. X 20c.m. (Uprooting of seedlings and making of bundles, carrying seedling from seed bed area to the planting place, line transplanting of single plant or two to three seedlings/ hill	1	Per Acre
20.	Main field Sowing, transplanting	Seedling uprooting and line Transplanting (Experimental plots): Transplanting of rice in experimental plots where numbers of varieties to be transplanted more than 30 varieties in one plot (Uprooting of seedlings and making of bundles, carrying seedling from seed bed area to the planting place, line transplanting of single plant or two to three seedlings/hill including rope holding). Distance of planting is to be maintained as per the direction of the Indenter	1	Per Acre
21.	Main field Sowing, transplanting	Direct sowing in dry soil (Both rice and non-rice crops like green gram, black gram, soybean, cowpea, maize etc.)	1	Per Acre
22.	Main field Sowing, transplanting	Line sowing with 3 – 5 seed/hill including rope holding (15c.m. X 20c.m.)	1	Per Acre
23.	Main field Sowing, transplanting	Line sowing with 3 – 5 seed/hill including rope holding (10c.m. X 15c.m.)	1	Per Acre
24.	Main field Sowing, transplanting	Line sowing with 3 – 5 seed/hill including rope holding (10cm X 20cm)	1	Per Acre
25.	Main field Sowing, transplanting	Line sowing with 3 – 5 seed/hill including rope holding (15c.m. X 15c.m.)	1	Per Acre
26.	Intercultural operations	Gap filling	1	Acre
27.	Intercultural operations	Hand weeding in transplanted rice (Once)	1	Acre
28.	Intercultural operations	Weeding in direct seeded rice (twice i.e. 20 days and 40 days after seedling)	1	Acre
29.	Intercultural operations	Weeding in non-rice crops	1	Acre
30.	Intercultural operations	Cleaning and maintenance of Irrigation and Drainage channels in and around the field.	1	Rmt
31.	Intercultural operations	Cleaning of drainage channel (4mt. wide & 2mt. depth) manually along with one herbicide spray	1	Rmt
32.	Intercultural operations	Cleaning of drainage channel (3mt. wide & 1 ½ mt. depth) along with one herbicide spray	1	Rmt
33.	Intercultural operations	Grass cutting and cleaning	1	Per Sqm
34.	Intercultural operations	Intercultural operation (Soil loosening between rows, ridge formation etc.) in non-rice crops like groundnut and maize etc.	1	Acre
35.	Intercultural operations	Fertilizer application (once)	1	Acre



36.	Intercultural operations	Application of Pesticides (Broadcasting) in the experimental plots / Farm field	1	Acre
37.	Intercultural operations	Spraying of Pesticides in the experimental plots / Farm field	1	Acre
38.	Intercultural operations	Irrigation of experimental/ seed production plots	1	Acre
39.	Harvesting	Rice Harvesting and threshing (Harvesting, threshing, sun drying at least 03 days and or till bringing down the grain moisture up to 12%, winnowing and bagging)	1	Per Acre
40.	Harvesting	Harvesting (Experimental plots): Harvesting and threshing of rice in experimental plots where numbers varieties transplanted more than 30 varieties in one plot (Harvesting, carrying to the threshing floor, threshing, sun drying at least for 03 days &or till bringing down the grain moisture up to 12%, winnowing & bagging)	1	Per Acre
41.	Harvesting	Harvesting of Non-rice crops (Harvesting, carrying to the threshing floor, threshing, sun drying at least for 03 days and or till bringing down the grain moisture up to 12%, winnowing and bagging)	1	Per Acre
42.	Harvesting	Harvesting by reaper, bundling, Transportation, Threshing, Winnowing, Cleaning and Drying grains to 12% moisture content (with office reaper and fuel)	1	Per Acre
43.	Harvesting	Harvesting by combine, transportation, cleaning, bagging and drying grains to 12% moisture content (with outside combine and fuel)	1	Per Acre
44.	Harvesting	Transportation of combine harvested produce, cleaning, packing and drying upto 12% moisture content per acre	1	Per Acre
45.	Specific operations	Crossing: Emasculation and pollination of spikelet to generate 40-50 F1 (crossed) seeds from each cross combination	1	Per 100 F1 Spikelets
46.	Specific operations	Assisting in selection related activities in the segregating population, tagging and recording yield attributing character (panicle length, plant height, leaf length & width, flag leaf length & width etc.) of the selected single plants.	1	Per 100 Plants
47.	Specific operations	Rouging of the Off type plants (Once)	1	Acre
48.	Specific operations	Washing of soil samples with the help of Cobb's sieving and decanting techniques	1	Per 25 samples
49.	Specific operations	Bird scaring (6.00-10.00 AM in the morning and 3.00 – 6.00 PM in the evening hours)	1	Acre
50.	Specific operations	Making conical heap of paddy straw (minimum 20 qtls)	1	Per heap
51.	Specific operations	Carrying of gas sampling syringes, base plates and manual gas sampling chambers to fields, insertion to field plots for sampling. (for sampling of carbon dioxide, methane and nitrous oxide)	1	Per Plot
52.	Specific operations	Collection of intact rice plant, washing, and processing for fresh weight and dry weight of plant sample related to greenhouse gas sampling studies	1	Per Hill
53.	Plant, soil sampling and processing	Soil sampling from the field with spade upto 15 cm depth/plant sampling from the field	1	Per Sample

54.	Plant, soil sampling and processing	Soil sampling from field using augur/core sampler (un disturbed soil sample collection from field at depth interval up to 60cm.)	1	Per Sample
55.	Plant, soil sampling and processing	Sample harvesting and processing (Cutting of a hill, leaf separation, panicle detachment & packeting)	1	Per Hill
56.	Plant, soil sampling and processing	Whole root sampling from pots (standard size) / field, separation and washing	1	Hill Per Pot
57.	Plant, soil sampling and processing	Collection of false smut infected panicles	1	Per 100 Panicles
58.	Plant, soil sampling and processing	Single panicle threshing without disturbing the false balls, separation, counting and weighing of filled grain, chaffy grains and false smut balls	1	Per 100 Panicles
59.	Plant, soil sampling and processing	Identification of true-to-type panicle, their collection from farm field, threshing, cleaning & picketing for sowing	1	Per 100 Panicles
60.	Plant, soil sampling and processing	Threshing, cleaning and packing of panicles	1	Per 100 Panicles
61.	Plant, soil sampling and processing	Grain & sterile spikelet separation and counting of grain & chaff	1	Per Sample
62.	Plant, soil sampling and processing	Counting of panicles/m <sup>2</sup>	1	Per m <sup>2</sup>
63.	Plant, soil sampling and processing	Counting and recording 100 grain weight recording grain length and width	1	Per Sample
64.	Plant, soil sampling and processing	Powdering/grinding of Plant Sample	1	Per Sample
65.	1Activities to be carried out simultaneously	Preparation of mat type nursery	1	Per 400Sqm
66.	2Activities to be carried out simultaneously	Laboratory maintenance involving cleaning of Lab. equipment's, furniture, glass partition, storage racks etc. and spraying of matricide/fumigation	1	Per unit/day
67.	3Activities to be carried out simultaneously	Cleaning of glass wares and plastic wares	1	Per unit/day
68.	4Activities to be carried out simultaneously	Sterilization of glassware/plastic wares and similar laboratory activities	1	Per unit/day
69.	5Activities to be carried out simultaneously	Planting of fruit crops and silvicultural crops (Pit digging, filling with soil and manures and planting)	1	Per Plant/Pit
70.	6Activities to be carried out simultaneously	Application of manures and fertilizers on fruit and forest crops (twice in a year)	1	Per Plant/Pit
71.	7Activities to be carried out simultaneously	Application of pesticides on fruit and forest crops	1	Per Plant
72.	8Activities to be carried out simultaneously	Application of irrigation on fruits and forest crops (during dry season)	1	Per Pit
73.	9Activities to be carried out simultaneously	Pruning, thinning and trimming of fruit and forest crops (once a year)	1	Per Tree
74.	10Activities to be carried out	Harvesting of fruit trees (once)	1	Per Tree

	simultaneously			
75.	11Activities to be carried out simultaneously	Sowing/transplanting of vegetable and ornamental crops	1	Per 100 Sqm
76.	12Activities to be carried out simultaneously	Intercultural operation (application of fertilizers, irrigation, spraying, if required) in vegetable and ornamental crops	1	Per 100 Sqm
77.	13Activities to be carried out simultaneously	Harvesting of vegetable and ornamental crops	1	Per 100 Sqm
78.	14Activities to be carried out simultaneously	Cutting of paddy straw bundle, soaking in water, inoculation with spawn and covering	1	Per 20 Bed
79.	15Activities to be carried out simultaneously	Harvesting of mushroom (once)	1	Per 20 Bed
80.	16Activities to be carried out simultaneously	Daily stock feeding, cleaning and fragging of poultry birds/duck (one unit consist of 5 goats)	1	Per unit/day
81.	17Activities to be carried out simultaneously	Sampling of fish for observation (including netting, taking observation of fish etc.)	1	Per Sample
82.	18Activities to be carried out simultaneously	Netting of fish (once in each system)	1	Once in each farming system
83.	19Activities to be carried out simultaneously	Fixing and removal of tensiometer / moisture meter tubes (involving careful digging up to 100 cm and putting tubes and packing tightly with soil)	1	Per unit
84.	20Activities to be carried out simultaneously	Irrigation pots as need	1	Per 10 Pot once
85.	21Activities to be carried out simultaneously	Agricultural operation works of phenotyping for BPH/GM/LF/GLH/WBPH/YSB resistance/blast sheath blight/brown spot/false smut/sheath rot/tango/bacterial blight/nematode/tolerance round the year	1	Any one unit/50pot/day
86.	22Activities to be carried out simultaneously	Sampling and collection of the insect pest damage symptoms (deadhearts/folded leaves/silver shoots/whiteheads) and their natural enemies (BPH, predators, parasitoids)	1	Per hill
87.	23Activities to be carried out simultaneously	Removal of insect pest from light trap (YSB/GLH/BPH/LF), and (b) Removal of insect pest from pheromone trap (YSB/LF) and counting	1	Per trap
88.	24Activities to be carried out simultaneously	Cleaning and maintenance of automated light trap	1	Per Unit/day
89.	1Maintenance of salinity micro-plots (2) and net house (1) to screen for salinity tolerance per season (six months): Hydroponics culture	Putting germinated seed on Styrofoam (2'x2' tray)	1	Per tray/day

	(Seedling stage)/Pot culture (reproductive stage)/salinity tank (micro plots)			
90.	2Maintenance of salinity micro-plots (2) and net house (1) to screen for salinity tolerance per season (six months): Hydroponics culture (Seedling stage)/Pot culture (reproductive stage)/salinity tank (micro plots)	Filling trays with nutrient solution and fixing Styrofoam and change of nutrient solution (2'x2' tray)	1	Per tray/day
91.	3Maintenance of salinity micro-plots (2) and net house (1) to screen for salinity tolerance per season (six months): Hydroponics culture (Seedling stage)/Pot culture (reproductive stage)/salinity tank (micro plots)	Pot preparation (10"x10") with gravels and soil for reproductive stage salinity screening.	1	Per pot/day

**Category wise L-1 rates may be taken into consideration for technical evaluation. If any of the item rates are quoted below the base rate or above the 15%, then the category in which such rate is quoted will not qualify for evaluation.**