



Bid Number: GEM/2022/B/2574984

Dated: 07-10-2022

Bid Document

Bid Details	
Bid End Date/Time	28-10-2022 17:00:00
Bid Opening Date/Time	28-10-2022 17:30:00
Bid Offer Validity (From End Date)	180 (Days)
Ministry/State Name	Ministry Of Agriculture And Farmers Welfare
Department Name	Department Of Agricultural Research And Education (dare)
Organisation Name	Indian Council Of Agricultural Research (icar)
Office Name	National Rice Research Institute
Total Quantity	1
Item Category	Hiring of Vehicle
BOQ Title	Hiring of Vehicle
MSE Exemption for Years Of Experience and Turnover	Yes
Startup Exemption for Years Of Experience and Turnover	Yes
Document required from seller	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),Compliance of BoQ specification and supporting document *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Bid to RA enabled	Yes
RA Qualification Rule	50% Lowest Priced Technically Qualified Bidders
Time allowed for Technical Clarifications during technical evaluation	2 Days
Estimated Bid Value	1515151.51
Evaluation Method	Total value wise evaluation

EMD Detail

Advisory Bank	State Bank of India
EMD Percentage(%)	0.66
EMD Amount	10000

ePBG Detail

Required	No
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(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

Beneficiary:

ICAR-NRRI, Cuttack

Account Details for online deposit : ICAR-NRRI Account (Name of the A/c Holder: ICAR UNIT CRRRI, Cuttack, A/c No.: 10329386033, Type of A/c : Current Account, Name of the Bank: State Bank of India, Name of the Branch: Nayabazar, Cuttack-4, IFSC Code: SBIN0002094).

(Director)

Splitting

Bid splitting not applied.

MII Purchase Preference

MII Purchase Preference	Yes
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MSE Purchase Preference

MSE Purchase Preference	Yes
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1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to their meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
3. Preference to Make In India products (For bids < 200 Crore):Preference shall be given to Class 1 local supplier as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products. The minimum local content to qualify as a Class 1 local supplier is denoted in the bid document. If the bidder wants to avail the Purchase preference, the bidder must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is made along with their bid, failing which no purchase preference shall be granted. In case the bid value is more than Rs 10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accountant or a chartered accountant for OEMs other than companies as per the Public Procurement (preference to Make-in -India) order 2017 dated 04.06.2020. Only Class-I and Class-II Local suppliers as per MII order dated 4.6.2020 will be eligible to bid. Non - Local suppliers as per MII order dated 04.06.2020 are not eligible to participate. However, eligible micro and small enterprises will be allowed to participate .In case Buyer has selected Purchase preference to Micro and Small Enterprises clause in the bid, the same will get precedence over this clause.
4. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned

Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for 25%(selected by Buyer) percentage of total QUANTITY.

5. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

6. Reverse Auction would be conducted amongst first 50% of the technically qualified bidders arranged in the order of prices from lowest to highest. Number of sellers eligible for participating in RA would be rounded off to next higher integer value if number of technically qualified bidders is odd (e.g. if 7 bids are technically qualified, then RA will be conducted amongst L-1 to L-4). In case number of technically qualified bidders are 2 or 3, RA will be between all without any elimination. If Buyer has chosen to split the bid amongst N sellers, then minimum N sellers would be taken to RA round. In case Primary products of only one OEM are left in contention for participation in RA based on lowest 50% bidders qualifying for RA, the number of sellers qualifying for RA would be increased to get at least products of one more OEM (directly participated or through its reseller) if available. Further, if bid(s) of any seller(s) eligible for MSE preference is / are coming within price band of 15% of Non MSE L-1 or if bid of any seller(s) eligible for Make in India preference is / are coming within price band of 20% of non MII L-1, then such MSE / Make in India seller shall also be allowed to participate in the RA process.

Hiring Of Vehicle

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

Brand Type	Unbranded
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Technical Specifications

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Subodha Kumar Sahu	753006,National Rice Research Institute, Bidyadharpur, Cuttack	1	1

Buyer Added Bid Specific Terms and Conditions

1. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

1. The bidder should deposit an amount of **Rs. 10,000.00** (Rupees ten thousand only) towards EMD in **ICAR-NRRI Account (Name of the A/c Holder: ICAR UNIT CRRI, Cuttack, A/c No.: 10329386033, Type of A/c : Current Account, Name of the Bank: State Bank of India, Name of the Branch: Nayabazar, Cuttack-4, IFSC Code: SBIN0002094)** failing which bid will be rejected. The selected bidder has to deposit a security money of **Rs. 10,000.00** after selection.

2. List of Enclosures (Scanned copy must be uploaded failing which bid will be disqualified)

1. Firm's Name and full postal address with contact number & Email ID.
2. Firm's Registration Copy.
3. Detailed list of vehicles owned with make and year of manufacture of the vehicle & registration no.
4. Last Three year's copies of Income Tax Return Form (i.e. Financial Year 2018-19, 2019-20 & 2020-21) and PAN number, as per government norms.
5. GST Registration Certificate issued by the Competent Authority.
6. Experience Details (attach the photocopies of work orders).
7. Any other related certificate.

2. Generic

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

3. Certificates

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

4. Service & Support

Dedicated /toll Free Telephone No. for Service Support : BIDDER/OEM must have Dedicated/toll Free Telephone No. for Service Support.

Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity/restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and/or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents/clauses shall also be null and void. If any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4

days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations. Also, GeM does not permit collection of Tender fee / Auction fee in case of Bids / Forward Auction as the case may be. Any stipulation by the Buyer seeking payment of Tender Fee / Auction fee through ATC clauses would be treated as null and void.

[This Bid is also governed by the General Terms and Conditions](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---Thank You---



भाकृअनुप-राष्ट्रीय चावल अनुसंधान संस्थान

कटक (ओडिशा) 753 006, भारत

ICAR – NATIONAL RICE RESEARCH INSTITUTE

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Email: director.nrri@icar.gov.in lrrictc@nic.in; URL: <http://www.icar-nrri.in> GSTIN: 21AAAGC0171P1ZP



Computer No: 138887

File No: 01-01/Store(H.Vehicle)/14-15

Tender Ref. No: 01/Store/HoV/NRRI/2022-23

**NOTICE INVITING E-TENDERS FOR
CONTRACT FOR PROVIDING COMMERCIAL PASSENGER VEHICLE ON DISCOUNT
PERCENTAGE BASIS OVER THE RATE OF ODISHA TOURISM DEVELOPMENT
CORPORATION (OTDC) LTD. VEHICLE HIRING TARIFFS**

Online Tenders are hereby invited by the Director, ICAR-NRRI, Cuttack from reputed firms for – **Contract for Providing Commercial Passenger Vehicles on Hiring Basis** through the GeM Portal <https://gem.gov.in/> only.

Tender Documents may be downloaded from ICAR-NRRI website (i.e. <https://icar-nrri.in/tender/>) for reference only and GeM website <https://gem.gov.in/>.

Instructions to Bidders

1. The bid will be received through online mode only. No offline bids will be accepted. The bids are to be uploaded on **GEM** Portal (<https://gem.gov.in/>).
2. The bidder should deposit an amount of **Rs. 10,000.00** (Rupees ten thousand only) towards EMD in **ICAR-NRRI Account (Name of the A/c Holder: ICAR UNIT CRRI, Cuttack, A/c No.: 10329386033, Type of A/c : Current Account, Name of the Bank: State Bank of India, Name of the Branch: Nayabazar, Cuttack-4, IFSC Code: SBIN002094)**. The selected bidder has to deposit a security money of **Rs. 10,000.00** after selection. The EMD may be converted to security amount. EMD of a tenderer will be forfeited, if the tenderer withdraws or amends its tender or derogates from the tender in any respect within the period of validity of its tender.
3. The agency must have the following Air conditioned vehicles to provide on hiring basis as and when required for:
 - a. Indigo/Swift Desire or equivalent
 - b. Ciaz/ Honda City or equivalent
 - c. Bolero/Tata Sumo or equivalent
 - d. Innova or equivalent
 - e. Bolero Pickup or equivalent
4. The Performance Security will be forfeited for breach of any of the terms & conditions of the tender and if it is found any time during the contract period that the services provided by the firm are poor/defective/unsatisfactory. However, the same may be refunded after successful completion of the Contract. No interest will be paid on the security money deposited with this Office.

Contd./2

5. **The contract shall be awarded to the firm whose discount percentage will be highest over and above the approved tariffs of Odisha Tourism Development Corporation (OTDC) Ltd. vehicle hiring tariffs meeting all scopes of work and fulfilling all the terms and conditions of the tender. The Director, ICAR-NRRI, Cuttack-753006 reserves the right to accept or reject any or all the bids either in full or in part assigning the reason thereof.**
6. **OTDC Ltd. Vehicle Hiring Rates will be base tariffs/rates for calculating amount of the bill including all charges. However, the claim amount may be charged as per the current approved rates of the OTDC Ltd. mentioning the discount amount separately. Therefore, the bidder may verify the current approved vehicle hiring rates of OTDC Ltd. before quoting the discount percentage for their reference.**
7. No advance payment in any case would be paid. Payment will be made on monthly basis through e-payment as per rule on receipt of GST Bill (mentioning the GST number of both the agency and the institute) along with duty slips certified by the Officer-in-Charge, Automobile Section, ICAR-NRRI, Cuttack.
8. The firm details like address, telephone number, PAN/TIN number, GST Number, Certificate of registration etc. (as required) of the agency should be attached with the quotation.
9. The performance security should remain valid for a period of sixty days beyond the date of completion of all contractual obligations. The same shall stand forfeited in case of cancellation of the contract for any breach of the contract or for any deficiency in the performance noticed during the currency of the contract.

Terms & Conditions

1. The vehicle should be in good condition and well maintained with all necessary statutory documents. The vehicle must possess all relevant documents like Registration Card, valid insurance papers, Fitness Certificate, permits and other related papers as issued by the RTO.
2. The Kilometer/Mileage shall be counted by this institute based on starting and closing Kilometers. The driver deputed shall get the meter reading verified from the Officer-in-Charge. At the end of each trip, meter reading will be verified by the officer. The dead mileage from garage will not be counted for daily mileage. A trip sheet for the purpose should be maintained by the deputed Driver of the vehicle.
3. Minimum of Five vehicles should be registered in the firm's name for commercial purpose.
4. At least two vehicles should have All India Permit.
5. The period of contract shall be initially valid for a period of 12 months from the date of issue of letter for awarding the contract. However, depending upon the need/and urgency, the institute might extend this period as per the requirement.
6. This Institute shall not be responsible for any unforeseen events. Any damage/accidents caused to the travelers due to the negligence of the driver during the journey should be borne by the concerned agency.
7. During the contract period, if the vehicle is seized or detained or requisitioned by Police/Motor Vehicle Authority or any other authorities for whatsoever reasons that will be at the Service Provider's risk and shall arrange alternate vehicle with no extra cost.

8. This Institute will not arrange any kind of food and lodging facilities for the driver engaged by the agency.
9. The assigned driver should be prompt, presentable and well mannered, the use of liquor/any other drugs during duty hours is strictly prohibited.
10. In case of any breakdown of the vehicle on duty, the agency shall make arrangement for providing another vehicle immediately within two hours.
11. The agency shall provide list of drivers including police verification report, copies of medical fitness certificate, driving license along with acceptance letter.
12. The tampering of meter reading, vehicle usage timings, overwriting of Summary/log sheet and misbehavior of driver while on duty shall be viewed seriously, leading to even cancellation of contract and other legal actions.
13. The service provider shall provide at his own cost proper uniform, badges and photo identity cards to the driver's in compliance with the Motor Transport Workers Act. The Service Provider shall pay the toll charges, parking fee or entry taxes payable locally or outstation which shall later be reimbursed by the Buyer on actual basis as paid by the Service Provider on production of receipts.
14. The Service Provider must ensure that all the necessary measures are taken by the driver to ensure passenger safety by avoiding negligent driving by their drivers such as over speeding, rash driving and driving vehicle without brakes/defective brakes.
15. The Service Provider shall take comprehensive insurance cover with third party unlimited liability risk of the vehicles provided to the Institute.
16. The Service Provider shall deploy experienced drivers for carrying out the services. The Service Provider shall be personally responsible for any theft, misconduct or disobedience from the part of drivers provided by him.
17. Vehicle should be made available round the clock, if required.
18. Quotations not complying with the above conditions are liable to be rejected.
19. The Director, NRRI, Cuttack reserves the right to accept or reject any or all of the quotations received without assigning any reason thereof.
20. All disputes are subject to Cuttack Jurisdiction only.

List of Enclosures (Scanned copy must be uploaded failing which bid will be disqualified)

1. Firm's Name and full postal address with contact number & Email ID.
2. Firm's Registration Copy.
3. Detailed list of vehicles owned with make and year of manufacture of the vehicle & registration no.
4. Last Three year's copies of Income Tax Return Form (i.e. Financial Year 2018-19, 2019-20 & 2020-21) and PAN number, as per government norms.
5. GST Registration Certificate issued by the Competent Authority.
6. Experience Details (attach the photocopies of work orders).
7. Any other related certificate.

Sd/-
Asst. Administrative Officer(Store)
ICAR-NRRI, Cuttack