



**ICAR - NATIONAL RICE RESEARCH INSTITUTE
CUTTACK – 753 006 (ODISHA)**
Department of Agricultural Research and Education (DARE),
Phone(PABX): 0671-2367768-783/FAX:(0671) 2367777/2367663
E-mail: directorccrri@icar.org



F. No. 43-26/2017/Tech.

TENDER CALL NOTICE

OPEN TENDER NO. 08/Tech./2019

Last date _____ (3.00 P.M.)

The Director ICAR-National Rice Research Institute (NRRRI) invites online OPEN TENDER IN TWO BID SYSTEM through e-tendering method from reputed firms/Agencies/PSUs etc. for the following job.

Item No.	Description	EMD
01.	Construction of "Insectary House" at NRRRI, Cuttack	Rs.2,50,000/-

For more details visit our Website www.crrri.nic.in.

CPP Portal (<http://eprocue.gov.in/eprocure/app>.)

Assistant Administrative Officer
Technical Section



**ICAR - NATIONAL RICE RESEARCH INSTITUTE
CUTTACK – 753 006 (ODISHA)
Department of Agricultural Research and Education
(DARE),**



Phone: 91-671-2367757/67 EPBX: 2367768-783

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E-mail: director.nrri@icar.gov.in & directorcrricuttack@gmail.com
crrictc@nic.in

TENDER DOCUMENT (Two Bid system)

NAME OF WORK: "Insectary House" at NRRI, Cuttack

Tender Enquiry No:08/Insectary House/Tech./2019-20

Tender published at Website:

<http://www.icar-nrri.in>

**CPPP Helpline No : 1800-3070-2232, 0120-4200462
0120- 4001002**



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E-TENDER NOTICE

F. No. 43-26/2017/Tech./

Sub: Tender for “**Insectary House**” at NRRI, Cuttack -6.

1. The Director ICAR-National Rice Research Institute (NRRI) invites online **OPEN TENDER IN TWO BID SYSTEM** through e-tendering method from reputed firms with adequate experience and financial capability for “**Insectary House**” at ICAR-NRRI, Cuttack-6. Eligible firms may submit tenders/bids online of CPP Portal (<http://eprocure.gov.in/eprocure/app>.) from **12.12.2019 to 31.12.2019** upto **3.00 p.m.** Tenderers are required to submit all other documents both online and in hardcopy to the **Director, NRRI, Cuttack-6** before tender closing date. Details can be obtained for <http://www.icar-nrri.in>
2. The tender form/bid documents may be downloaded from the <https://eprocure.gov.in/eprocure/app> and our website <http://www.icar-nrri.in> onlinesubmission of Bids through Central Public Procurement Portal (<https://eprocure.gov.in/eprocure/app>) is mandatory. Manual/Offline bids shall not be accepted in any circumstances.
3. NRRI will not be responsible for any delay in enrollment or submission of the offer/uploading the offer on above mentioned e-procurement portal for any reason whatsoever. Hence vendors are advised to register in the e-procurement website <https://eprocure.gov.in> & enroll their Digital Signature Certificate (Class – II or above) and upload their quotations well in advance to avoid last minute problems.
4. Any Corrigendum about extension of date in respect of above tender shall be issued on our website <http://www.icar-nrri.in> and website <https://eprocure.gov.in> only and no separate notification shall be issued in the press. Bidders are therefore requested to regularly visit our website to keep themselves updated.
5. The Director, NRRI, Cuttack may at his/her discretion, extend this date by a fortnight and such extension shall be binding on Tenderness.
6. The Director, NRRI, Cuttack- 753006 reserves the right to accept or reject any or all the quotations either in full or in parts without assigning any reason.

7. Link: eprocure.gov.in
8. The rate quoted by the firm will be valid till completion of the work.
9. Estimated cost is **Rs. 49,51,707/-**
10. **CRITICAL DATA SHEET (SECTION)**

Tender Number	08/Insectary House/ Tech./2019
Description of work	Tender for "Insectary House" at NRRI, Cuttack -6.
Type of Tender	Two Bid system
Bid submission Start Date and Time	<u>12.12.2019</u> at 3.00 p.m. to onward
Bid submission End Date and Time	<u>31.12.2019</u> up to 3.00 p.m
Date and time of opening Tenders	<u>02.01.2020</u> at 3.00 p.m.
Financial Bid to be opened	As will be reflected in the Technical Evaluation Report
Bid Validity	180 days from the date of Technical Bid opening.
EMD	Rs. 2,50,000/- (Rupees Two Lakh Fifty Thousand only) in the form of Demand Draft in favour of Director, NRRI, payable only at the State Bank of India Nayabazar, Cuttack-4(Code No.2094).
EMD Validity	180 days from the date of Technical bid opening. This EMD should be submitted in Sealed envelope super-scribed as EMD for "Insectary House" at ICAR-NRRI, Cuttack – 753006.
Security Deposit	5% of the total contract value shall be deposited in the form of Demand Draft in favour of the Director, NRRI, Cuttack-6.
Submission of Bids	Online bids uploaded on CPP Portal (http://eprocure.gov.in/eprocure/app .) from 12.12.2019 up to 31.12.2019 3.00 p.m. Hard copy of the tender must also be submitted along with EMD before closing date and time.
Details of tender	Tender Documents and Notice in also available on NRRI website (http://www.icar-nrri.in)

11. Scope of proposed work and other requirements connected to the contract, including formats of the bids, terms and conditions of the contract etc., are enclosed to this Tender Invitation, as per the following details:

3.1	Letter of Invitation	ANNEXURE –I
3.2	Scope of work	ANNEXURE- II
3.3	Instructions to Bidders	ANNEXURE-III
3.4	Check list for Technical Bid Evaluation	ANNEXURE-IV
3.5	Certificate to be given as part of Technical Bid	ANNEXURE-V
3.6	Financial Bid (BOQ)	ANNEXURE-VI
3.7	Draft Agreement	ANNEXURE-VII
3.8	Detail of Experience	ANNEXURE-VIII

12. The entire tender document including all Annexures, except the Financial Bid in **Annexure –VI**, will be part of the Technical Bid which also must contain the scanned copy of EMD document and all other requisite documents called for in the tender. Both bids (technical and financial) are to be uploaded on CPP Portal (<http://eprocure.gov.in/eprocure/app>). Hard copy of the tender along with original EMD must be submitted to **Director, NRRI, Cuttack-753006** before the last date of submission of Tender on CPP Portal. Special instructions to the Contractors/Bidders for the e-submission of the bids online through this e-Procurement Portal can be downloaded from CPP Portal <http://eprocure.gov.in/eprocure/app>).

Yours faithfully,

(B.K. Sahoo)
Head of Office
For on behalf of the Director

Download copy
ANNEXURE -I



**ICAR - NATIONAL RICE RESEARCH INSTITUTE
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Department of Agricultural Research and Education
(DARE),



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E-mail: director.nrri@icar.gov.in & directorcrricuttack@gmail.com
crrictc@nic.in

Note: All communications must be addressed to 'The Director', NRRI, Cuttack-6.

INVITATION TO TENDER AND INSTRUCTIONS CONTAINING TERMS AND CONDITIONS GOVERNING THE SPECILIZED WORK FOR "INSECTARY HOUSE" AT NRRI, CUTTACK-6

LETTER OF INVITATION

From:

The Director
NRRI, Cuttack-6.

To

Dear Tenderer/Sir (s),

Online bids are hereby invited on behalf of the Director, NRRI, Cuttack-6 for specialized work FOR "INSECTARY HOUSE" AT NRRI CAMPUS" NRRI, CUTTACK-6. The terms and conditions of the specialized works are detailed in the tender document. Please submit your offer if you are in a position to furnish the requisite services in accordance with the requirements stated in the attached Annexures. Please **submit your financial bid online and all other documents need to be submitted both online and in hardcopy format Director, NRRI, Cuttack before tender closing date.**

- 1) The earnest money deposit (EMD) of **Rs. 2,50,000/- (Rs. Two Lakh Fifty Thousand only)** must be deposited in the form of demand draft in favour of Director, NRRI, Cuttack-6 payable at S.B.I. Nayabazar Branch, (Code 2094). The particulars of the earnest money deposited must also be super-scribed on the top of the envelope by indicating the draft number and date, falling which the tenders will not be opened. The tenders will not be considered if earnest money is not deposited with the tenders. The EMD shall be refunded to unsuccessful firm without paying any interest by the NRRI.
- 2) The firm, after submitting tender, will not be permitted to withdraw their offer or modify the terms and conditions thereof. If the firm fails to observe and comply with the foregoing stipulation, EMD will be forfeited. In the event of the offer made by the firm not being accepted, the amount of EMD will be refunded, in the manner prescribed by the NRRI.

- 3) Director, NRRI reserves the right to reduce or terminate the period of contract or to extend its duration in the interest of the Director NRRI, for any justifiable reasons, not mandatory to be communicated to the Tenderer. His decision will be final for any aspect of the contract and binding on parties. Disputes arising, if any, on the contract will be settled at his level and will not be referred to arbitration.
- 4) Acceptance of the offer will be communicated by email/fax/letter or any other form of communication. Formal letter of acceptance and work order of the Tenders will be forwarded as soon as possible, but the earlier instructions in the email/fax/letter should be acted upon immediately.
- 5) Essential documents required for technical evaluation of bids are detailed in **ANNEXURE IV**.

Yours faithfully,

(B.K. Sahoo)
For and on behalf of the
Director
NRRI, Cuttack-6

Scope of work:

1. The Director, NRRRI, Cuttack require works of reputed Firm/Agencies having specialized Insectary house.
2. (A) Details of works

Sl. No.	Item of work	Unit	Qnty
A. LAB AREA (L x W x H) 21' x 33' x 10' (In divided by six chambers)			
1.	Earth work in ordinary soil for foundation with 1.5 mt. initial lift & 50 mt. initial lead	Cum	35.00
2.	Supply & fixing 1500 mm RCC rings for foundation including earth work & transportation.	Nos.	60.00
3.	Sand filling in foundation & plinth, well-watered and rammed	Cum.	68.00
4.	PCC 1:5:10 using 25mm/30mm crusher broken metal	Cum.	24.00
5.	Brick Works with 1 st Class Ash Bricks in cement mortar 1:6 for super structure.	Cum.	48.00
6.	RCC work in CC 1:2:4 using 12mm size hard granite chips excluding enforcement and centering and shuttering.	Cum.	28.00
7.	Supply & Cutting bending binding MS road for RCC slab.	Qtl.	32.00
8.	Rigid & smooth centering and shuttering for RCC work	Sqm.	170.00
9.	12mm thick cement plastering in cement mortar 1:6	Sqm.	242.00
10.	12mm Thick cement plaster in C.M (1:4) with cement punning over brick work.	Sqm.	36.00
11.	Supply and fixing vitrified tiles of individual size 600 x 600 mm of approved make confirming to IS 13755 color printed series on 10mm thick polymer modified adhesive and filling joint with matching grout.	Sqm.	70.00
12.	Supply and fixing polished granite stone of individual size above 0.4 sqm of 18/20mm thick in CM bed 1:1 on working table including front edge molding.	Sqm.	6.00
13.	RCC slab 75mm thick in C.C. (1:2:4) including centering and shuttering.	Sqm.	5.00
14.	Finishing wall surface with acrylic wall putty.	Sqm.	196.00
15.	Priming 1 coat with wall primer.	Sqm.	196.00
16.	Plastic paint 2 coats of approved quality.	Sqm.	196.00

17.	Aluminum Door with powder coated color aluminum section with 5mm thick smoke glass on top and bottom 12mm thick laminated board & handle, lock, floor spring.	Sqm.	20.00
18.	Aluminum sliding window with powder coated color aluminum section with 5mm thick smoke glass for working table and window.	Sqm.	22.00
19.	Enamel painting two coats for new work on Rolling shutter & Grill.	Sqm.	28.00
20.	Outside painting with Weather seal coat over a coat of wall primer after scraping and cleaning the surface.	Sqm.	120.00
21.	Providing, fitting & fixing of M.S. Rolling shutter including cost of all materials & primer one coat	Sft.	48.00
22.	Supply & fixing MS grill for window made out of MS angles at periphery and MS squareBar in the inner design painting with red-oxide primer.	Kg.	310.00
23 (a)	Electrification of the Lab area with modular switches and fittings ISI standard (Anchor/Havells/CONA or equivalent standard).	LS	LS
23 (b)	Air Conditioner: Split Type, 1.5 Ton Capacity, BEE rating min 4 Star with Voltage Stabilizer of rating 12 Amp/90V-300V with complete Installation.	Nos.	4.00
SI.No.	TECHNICAL DETAILS OF PROJECT	Qty.	Unit
24.	B. REARING & OTHERS AREA (L x W x He : s) 36' x 33' x 16' : 10' (In divided six chambers)		
	1. Chamber 1 st : YSB Rearing – Size (L x W) : 18' x 13'		
	2. Chamber 2 nd : LF Rearing –Size (L x W) : 18' x 13'		
	3. Chamber 3 rd : BPH – Size (L x W) : 18' x 13'		
	4. Chamber 4 th : Sample Processing – Size (L x W) : 9' x 13'		
	5. Chamber 5 th : Sample Processing – Size (L x W) : 9' x 13'		
	6. Chamber 6 th : Connecting corridor – Size (L x W) : 36' x 7'		
	Main features:		
	a) Complete Pre-machined Structure and cladding with Polycarbonate sheet 8mm thick multiwall UV stabilized material: Total covering area 4000 sqf (approx.)	4000 (Approx.)	sqf 110.00
	All Structures, Rafters, Perlins, Trussess are hot dip galvanized and designed to take a wind load up to 120 km/hr.		

25.	Structure:		
	Structure frame : all galvanized steel is used and design as per IS875 standards to take withstand of wind speed 120 km /h. Its assembly style without any welding point. All main parts are hot galvanized with zinc cover 275 g/m ² .		
	Pipe Sections to be used for different Structural Member or equivalent will be as below, given structure size in OD:		
	a) Pillar: 80mm x 50 mm x 2mm thickness hot galvanized rectangular tubes. Distance between pillars on lateral line: 2m. Distance between pillars on central line: 4m.		
	b) Arc: 50mm x 50mm x 2mm thickness.		
	c) Ridge: 40mm/41mm.		
	d) Crop Bar: 41mm x 41mm x 2mm thickness.		
	e) Trusses Tie : 32mm tube structural member will be fitted with zinc plated nuts & bolts. Frame is made by 50x50x2mm hot galvanized rectangular tubes.		
	f) Gutter: 4m. Long, 248mm wide and 1.5mm thick molding hot galvanized steel plate.		
	g) Roof beam: 40x30x2mm hot galvanized rectangular tubes.		
	h) Bolts and Nuts: Galvanized bolts and nuts		
	Nuts, bolts and other metallic parts: Includes all the elements required for joining and water light components (such as fittings, clamps, screws and nuts plated against corrosion).		
	DESIGN LOADS		
	A) Wind Load Resistance : 120 km/hour		
	B) Accessory Load Resistance: 10 kg/sq.m.		
	Fasteners and other metallic parts: Include all the elements required for joining and water tightens components (such as fittings, clamps, screws and nuts plated against corrosion).		
	Shape: Gothi shape		
	Total required structure frame area (for polycarbonate sheet covering).	4000 Sqt (Approx)	
26.	Environmental Control System for YSB Rearing chambers, LF Rearing Chamber and BPH. QTY 1set	Set.	1
	Control system which can monitor and control Temperature & Humidity. It maintains chamber climate by optimum controlling of chamber equipment's like cooling fan. It also includes switching system for operating chamber equipment with suitable relays, contractors and		

	safety devices.		
	7"/10" HMI with buttons, Data logging Feature		
	PLC system with inbuilt analog module for sensor connection.		
	Multi-Set point programming.		
	Multistage cooling/heating control.		
	<u>SENSORS:</u>		
	Temperature & RH		
	Range: Range 0 - 50°C and 0-100%		
	Type : 4-20mA		
	OUTPUTS:		
	Temperature controller:		
	V. Fan and Pad Control & Air Conditioning		
	Control type : PID, Multiple stage control		
	Temp. Range: 0.1 to 59.9°C.		
	Accuracy: $\pm 1^{\circ}\text{C}$.		
	Hysteresis: 0.4°C		
	VI. Humidity Control		
	Control type : ON/OFF		
	Range: 30% to 90%		
	Real RH: $\pm 2\% \pm 1\%$ digit (at 45%).		
	Parameter for YSB Rearing chambers and BPH		
	Temperature Range : $20^{\circ}\text{C} - 30^{\circ}\text{C} \pm 1^{\circ}\text{C}$.		
	Humidity range: $70\% - 80\% \pm 5\%$		
27	Cooling System -by 1.5 Ton split air conditioner with Voltage Stabilizer of rating 12 Amp. 90 V – 300 V required (AC make – Hitachi/Daikin/Bluestar/Carrier etc.) 3 AC for YSB, Leaf Folder & BPH Rearing with Voltage Stabilizer of rating 12 Amp/90V-300V with complete Installation.	Nos	6
28.	Evaporative cooling system : for LF Rearing Chamber	Set	1
	A) 5' Height x 14.5' long x 100mm thick evaporative CELDEC cooling pad complete with.		
	- All necessary framing material of Aluminum required supporting distribution & returning piping.		
	- Gutters, down spout end caps & drip pan, plumbing kit, pump 220 volt -1 phase 50 cycles, Drilled PVC piping cap, pad retainer, all suspension hardware.		
	- Metal flashings as required to seal pad to vent opening. 4" thick evaporative cooling pad material.		
	- Pad Area: 14.5' long. x 5' Height x 100mm thick (w x h x Thickness)		

	Construction Material:		
	Aluminum Profiles: Tray sides, Top etc.		
	Plastic Profiles: Water Distribution tray.		
	Cooling Media: 100mm thick celdek 7090/500		
	At velocities of 1 to 3 M/s to give efficiency from 60 to 95%.		
	Filtration: 25 to 55 mm viscous filter for 30 m efficiency.		
	Miscellaneous: Fasteners, Galvanized, Rivet-Aluminum.		
	Water storage Tank : PVC Tank 500 liters.		
	Pump: 0.5 HP Mono block (Crompton or approved equivalent)		
	B) Slow Speed Axial Flow Fan: 36" single speed belt driven exhaust fan 1 hp, 220 V, 50 cycles, 1 phase) 14, 000 CFM.qty 1		
	Cooling system detail: By this system temperature lowers by 10°C ± 2°C from outside when outside maximum humidity 62% of low and temperature 35° c or above.		
29.	Sample processing Chamber: 1.5 ton & Split AC provide both chamber with stabilizer of rating 12 amp. 90v-300v with complete installation.	Nos.	2
30.	ILLUMINATIONS		
	General lighting for each chamber qty 6	Chambers	6
31	Ultra-fogging system: for Each (YSB Rearing chambers and BPH.)	Set	2
	Water is forced at high pressure though custom micro cool nozzles by forcing water, by means of a high pressure pump, through our specially designed misting nozzles, to create a fog of ultra-fine water droplets with an average size of less than 10 microns.		
32.	RO water system for Ultra fogging.	Set	2
33.	FOGGING SYSTEM: for LF Rearing chamber	Set	1
	Fogging System 1 HP heavy duty motor with screen filter, fogging nozzles, pipes, polymer water tank 500 ltr.		
34.	External screen: 70:30% shading of manual Rollable system	Set	1
35.	Benching System: size 14' x4' x 3' (lxwxh) for 2 nos each (YSB Rearing chambers, LF Rearing Chamber and BPH). Growing benching made of hot dip Galvanized base frame and top frame made of GI frame with welded G.I. mesh for accommodate pot.	Nos.	6

36.	Foundation wall for chamber 9" wide brick wall and 2' below earth's surface 2' above earth's surface with dully plastered, Frame base block height 3' x 9" x 9" each with plinth protection 3' wide 6" thick. Total running 105'	Set	1
37.	Floor: 1.5' raised floor, made by PCC (1:5:10) mm thick, over that CC (1:2:4) 50mm thick and over that tiled white color anti slippery hard material.	Sqf	1188
38.	Miscellaneous work: water tap for irrigation, some necessary light, electrical work etc.	Set	1
39.	Concealed Electrical wiring for entire facility	Set	1
40.	Automatic 20 KVA silent Diesel Generator Set with Installation. Power Rating kVA /kWe 20/16,3 Phase, Out Put voltage : 415 Volt, Power Factor: 0.8 (Lagging), Current (3phase/1 phase):28 Amp, Frequency: 50 Hz, 1500 RPM, Engine Specification: MoEFCertified power (hp): 32, Required power for rated kVA: 38.1 hp, Cooling: Liquid Cooled (EG Complete 50:50), Aspiration: Turbocharged, charge air Cooled, No. of Cylinder: 3 Inline, Compression Ratio: 18.3:1, Fuel: High speed Diesel, Fuel consumption @100% Load with radiator and fan (Lit./Hr):7.51, Starting System: 12 V DC Electrical, Lube Oil sump capacity, High-Low level (Liter): 7.3- 3.2, Total coolant capacity: 11 liter with additional warranty of three years.	Set	1

(B) Operative terms and conditions (For locations at Annexure- II)

- 1) All liabilities in respect of statutory obligations on account of various Laws / Acts of the Central / State Govt. like Contract Labour Act, EPF Act. Minimum Wages Act that may be applicable to carry out the work shall be the responsibility of the bidder. In case of violation of any provision of these laws, rules and regulations thereof, NRRI will not be responsible for fault of bidder. **"The Director, NRRI will have no liability towards the employment of the workers engaged by the Contractor"**.
- 2) Any liabilities that may arise due to damage/injury, death of any personnel of the agency caused while carrying out the work shall be borne by the Agency and shall be the sole responsibility of the Agency.
- 3) The agency will take remedial measures immediately in case of complaints against workers on their activities, detrimental to the interest of NRRI, Cuttack either in their individual capacity or as member of a trade union or whatsoever.
- 4) The rate quoted by the firm will be valid till completion of the work.
- 5) If the work will be awarded, the Agency must complete **the work within three months from the date of issue of the work order with full satisfaction of the Director,**

NRRI, Cuttack. For delay in completion of work, **penalty would be imposed @ 0.5% of the contract value per week of the delay.**

- 6) If the tender is accepted and the work is awarded, it is incumbent on the Agency to start the work in consultation with the Indenter and Chairman (Works) at NRRI, Cuttack and complete the work satisfactorily. If any complaint is received and found to be in-correct on quality of work or deviation from agreed specification of the work, penalty will be imposed. The decision of the Director, NRRI in this regard shall be final and binding on the agency.
- 7) Payment will be made after satisfactory completion of the work, and duly certified by the (Indenter) and Chairman (Works) at NRRI, Cuttack on the body of the bill. No part payment shall be allowed.
- 8) The agency is liable to pay Income Tax, OGST, CGST, GST and components as applicable, which will be deducted from the bill at TDS.
- 9) The bidder is required to produce all papers in original for verification before starting of the work, if asked for.
- 10) The tender papers not complying the above terms and conditions will summarily be rejected.
- 11) Tender paper (s) received after due date / time shall not be entertained.
- 12) The jurisdiction of this tender shall be Cuttack only.
- 13) The Director, NRRI reserves the right to accept / reject / cancel any or all the tenders either in full or part without assigning any reason thereof.

N.B. : The price bid should be submitted on-line in the "BOQ format of Excel file" only as available in the Tender Notice in CPP Portal (<http://eprocure.gov.in>).

INSTRUCTIONS TO BIDDERS

1. The tender is in two parts i.e. (1) Technical Bid and (2) Financial Bid. These bids duly filled shall be submitted online. However, complete set of Technical Bid must also be submitted in hard copy to the **Head of Office, NRRI, Cuttack-6**. Bids submitted offline will be summarily rejected. The Technical Bid uploaded on the portal must contain the scanned copy of EMD and all other requisite documents called for in the tender. Both bids (technical and financial) are to be uploaded on CPP Portal (www.eprocure.gov.in/eprocure/app). Special instructions to the Bidders for the e-submission of the bids online through this e-Procurement Portal can be downloaded from CPP Portal (www.eprocure.gov.in/eprocure/app).
2. The two separate bids shall contain information as under:-
 - a) **Technical Bid:** This shall contain the entire tender document, except **Annexure-VI**, which relates to the Financial Bid, with each page signed with the Rubber Stamp of the Bidder. This will also enclose the scanned copy of Earnest Money Deposit (EMD) amounting to Rs. 2,50,000/- (Rs. Two Lakh Fifty Thousand only) must be deposited in the form of demand draft in favour of Director, NRRI, Cuttack-6 payable at S.B.I. Nayabazar Branch, (Code 2094).. All other required supportive documents towards eligibility and experience criteria as mentioned in **Annexure IV** shall be submitted online. No price shall be mentioned in this document anywhere. If price is mentioned in the technical bid, the offer is liable to be rejected.
 - b) **Financial Bid:** This shall contain the schedule of rates duly filled and signed in the prescribed formats i.e. **Annexure VI**.
3. The tender must be in the prescribed formats only and shall be accompanied with all other necessary documents. The consolidated monthly amount to be charged has to be indicated in Indian Rupees both in words and figures (in the prescribed proforma of Financial Bid) and there shall be no correction or overtyping etc. The offers with any corrections/deviation in prices wither in words/figures shall be summarily ignored. The conditional offer (s) shall, in no case, be accepted.
4. The work shall be awarded to a single firm whose consolidated bid value is lowest meeting all scopes of work and fulfilling all the terms and conditions of the tender, with specific reference to the essential condition relating to the availability of requisites infrastructure/facilities and experience of similar nature.
5. The financial bid will be opened only for those bidders who will be technically qualified in the technical bid. The past performance of the bidders with user Departments will be important criterion in evaluating the technical bid. The Director, NRRI reserves the right to reject all or any of the quotations, and decision of the Director, NRRI in the matter shall be final and binding.
6. The tendering firm has to carefully assess the scope of work with specific reference to the inside and outside premises of the building and understand the details of the infrastructure/facilities requisitioned. The tenderer may, in their own interest, inspect the site i.e. inside of NRRI Campus at NRRI, Cuttack where the services are to be provided. For any clarification (s) as to the tender/scope of work or inspection of the premises, the prospective bidders may contact with **Indenter and Chairman(Works), at NRRI, Cuttack-753006** with prior appointment on any working day between **9.30 a.m to 5.00 p.m.**

7. No interest on Security Deposit and earnest money deposit shall be paid by the NRRI to the tenderer.
8. **Guarantee period:** The guarantee period of the **work should be minimum 03 years** from the date of completion / handing over of the work.
9. **Security Deposit:** **5% of the total contract value (Annually) shall be deposited in the form of Demand Draft in favour of the Director, NRRI, Cuttack-6.**
10. **Performance Guarantee:** The performance guarantee 5% of the contract value shall be required to be submitted as Bank Guarantee, Govt.securities.
11. **Liquidated Damages:** In case of delay in completion of the contract, liquidated damages will be levied 0.5% of the contract value, subject to a maximum of 10% of the contract value.
12. The performance security shall be valid till all contractual obligations are fulfilled by the firm. The same shall stand forfeited in case of cancellation of the contract for any breach of contract or for any deficiency in the performance noticed during the currency of the contract.
13. The tenderer are liable to be ignored if complete information as required is not given therein or if the particular asked for in the schedules to the tenders is not fully filled in.
14. Details of essential documents required for Technical evaluation of bids are provided in **Annexure IV.**
15. The Contract will be strictly monitored as per Scope of work given in **Annexure II** in respect of minimum standard defined in the said Annexure. In case any shortcomings or deficiencies are noticed during the currency of contract period or any other contractual dispute, the contract can be terminated giving by giving one month notice. The decision of Director, NRRI in this regard shall be final and binding.
16. It is the obligation of the agency to follow the minimum wages issued by the appropriate Government under Minimum Wages Act, 1948. The NRRI shall have no liability, financial or otherwise, for any harm/damage/injury caused to the manpower/machinery deployed by the firm in the course of performing work of this NRRI. Neither the firm nor its workers shall have any claim on NRRI for compensation or financial assistance on this account.
17. It shall be the responsibility of the firm to comply with all the provisions of Acts, statutory requirements and Government instructions. If any statutory provision of any statute is violated in general concerning the work force employed and in regard to welfare of the personnel engaged for the work in particulars, then the performance security will be confiscated and firm will be blacklisted.
18. That no right, much less a legal right shall vest in the contractor workers to claim/have employment or otherwise seek absorption in the NRRI nor the contractor workers shall have any right whatsoever to claim the benefits and/or emoluments that may be permissible or paid to the employees of the NRRI. The worker will remain the employees of the Agency/Contractors and will be the solely responsibility of the Agency to make it clear to their worker before deputing on work at NRRI. There is no Master and Servant

relationship between the employees of the service provider and the NRRI and further that the said personnel of the service provider shall not claim for any employment or absorption in the NRRI by virtue of their engagement for this work.

- 19.** The service provider's personnel shall not claim any benefit/compensation/regularization/absorption of services from the NRRI under the provision of Industrial Disputes Act, 1947 or Contract Labour (Regulation & Abolition) Act, 1970 etc. Undertaking from the persons to this effect shall be required to be submitted by the service provider to NRRI.
- 20.** The service provider's personnel shall not divulge to any person any details of office, operation process, technical know-how, security arrangements, administrative and organizational matters as all of these are confidential in nature.
- 21.** The employees for the contractor shall be of good character and of sound. The service provider shall ensure proper conduct of its personnel in office premises, and enforce prohibition of consumption of alcoholic drinks/drugs, chewing of pan/Gutka, smoking using speakers for listening to music and loitering without any work. The workers should not be below the age of 18 years.
- 22.** The Agency/Contractor shall not appoint Sub-Contractor to carry out any obligation under the contract and under such case agreement will be declared as void and such act of contractor will be taken as breach of Contract and resultantly his Security Deposit shall be forfeited and contract shall be terminated.
- 23.** Director, NRRI reserves the right to reduce or terminate the period of contract or to extend its duration in the interest of the NRRI for any justifiable reasons, not mandatory to the communicate to the tenderer.
- 24.** The Agency/Contractor shall abide by all laws of the land including Labour Laws, Company Act, tax deduction liabilities, Welfare measure of its employees and all other obligations in such cases and are not essentially enumerated and defined herein, whatsoever.
- 25.** Any dispute arising out of and in relation to this agreement shall be referred the Director, NRRI. His decision will be binding on the contractor.
- 26.** The contractor shall have no claim to compensation for any loss sustained by him by reasons of having employed personnel or purchased machines and material for the work.
- 27.** All the fuel, consumables, repair and maintenance etc. required for carrying out the work shall be arranged by the agency itself and no extra payment on this account shall be made to the Agency/Contractor.

Yours faithfully,

(B.K. Sahoo)
For and on behalf of
The Director, NRRI, Cuttack-6

TENDERS FOR THE CONTRACT FOR "INSECTARY HOUSE" AT NRRI, CUTTACK

Full Name & Address of the Tenderer in addition of Post/Box No., if any, should be quoted in all communications to this Office	:	
Telephone No.	:	
Telegraphic Address/FAX/Cellular No.	:	
E-Mail address	:	

From:

To

The Director,
NRRI, Cuttack-6.

14) I/we have read all the particulars regarding the General information and other terms and conditions of the contract for **"INSECTARY HOUSE" AT NRRI, CUTTACK-6** and agree to provide the services as details in the schedule herein or to such portion thereof as you may specify in the acceptance of the Tender at the rates given in Schedule-I to this Tender and I/we agree to hold this offer open till 180 days. The rate quoted by the firm will be valid till completion of the work. I/We shall be bound by a communication acceptance dispatched within the prescribed time.

- 2) I/We have understood these terms and conditions for the contract and shall provide the best services strictly in accordance with these requirements.
- 3) The following pages have been added to and form a part of this Tender for the contract for **"INSECTARY HOUSE"** at NRRI, Cuttack-6. The Schedule I & II to accompany this Tender are at pages_____
- 4) Every page so attached with this Tender bears my Signature and the office seal.
- 5) Demand Draft No _____ of **Rs.**_____ drawn in favour of the Director, CRRI, Cuttack-6 and payable at State Bank of India, Nayabazar Branch, Cuttack-4 (Code No. 2094) is enclosed as earnest money required.

Witness: _____

Signature & Seal of the Tenderer
Telephone No. (Office):

Address: _____

Telephone No. (Resi.):

Occupation: _____

Mobile No.:

Signature of witness to contractor's signature

Address:

Name & Signature of witness:

Address:

ANNEXURE IV**SCHEDULE - I****CHECK LIST FOR TECHNICAL BID EVALUATION**

Sl. No.	Document required	Upload the scanned copy
a.	Registration certificate of the firm under the work contract of the Central Govt. /State govt.	pdf
b.	Minimum turnover of the firm not less than Rs.10.00 Lakh (Rupees Ten Lakhs only) during the last Three financial year.	pdf
c.	Minimum Three years continuous experience of the firm in the field of providing such services preferably in Central Govt. establishments/Autonomous bodies of Govt. of India/Corporations of Govt. of India/Reputed Public or Private Organizations provide the details in enclosed tabular form. (Please see Annexure –VIII).	pdf
d.	Certified Balance sheet of the firm for Three year of the service contract by the chartered accountant.	pdf
e.	Duly certified copies of the satisfactory services where the Tenderer is providing the services for the Three year.	pdf
f.	Employee EPF registration certificate issued by local govt. etc.	pdf
g.	Employee ESI registration certificate issued by local govt. etc.	pdf
h.	The contractor/agency must have a registration with the Contract Labour (Regulation and Abolition) Act. 1970. The Contractor shall obtain the labour license under this Act.	pdf
k.	Goods & Service Tax registration certificate issued by Govt. etc.	pdf
L.	Copy of EMD of Rs. 2,50,000/-	pdf
M.	Experience certificate for three years in relevant field	pdf
N.	Copy of single work order and having Bank Solvency of Rs. 10.00 lakh	pdf

Note:

1. The NRRI will pay the bill inclusive the Good & service tax and the contractor will deposit the Good and service tax and furnish proof of deposit to NRRI .
2. Photocopies of all necessary documents duly self-attested must be attached for the purpose of Technical Evaluation.
3. Successful Tenderer will have to enter into a detailed contract agreement with ICAR -NRRI on non-judicial stamp paper of **Rs.100/-** (Rupees One hundred only).
5. Only those firms that qualify the technical bid will be considered for opening the financial bid.

SIGNATURE OF THE TENDERER WITH STAMP

SCHEDULE-II**SCHEDULE TO TENDERS:**

a)	Name of the Firm/Agency	:
b)	Full address with Post Box No. e-mail and Telephone No. if any.	:
c)	Constitution of the Firm/Agency(Attached copy) Indian Companies Act,1956,Indian Partnership Act.1932(please give names of partners) Any other Act, if not the owners	:
d)	For Partnership firms whether registered under the Indian partnership Act-1932, please state further whether by the partnership agreement to arbitration has been conferred on the partner who has signed the Tender.	:
	(i) If answer to the above is in negative whether there is any general power of attorney executed by all the partners of the firm authorizing the partner who has signed the Tenders to refer dispute condemning business of the partnership to arbitration.	:
	(ii) If the answer to above is in point one and two the affirmative please furnish a copy of either the partnership agreement or the general power of attorney as the case may be. The copy should be attested by a Notary Public or its execution would be admitted by affidavit on a properly stamped paper by all partners.	:
e)	Name and full Address of your Bankers	:
f)	Your permanent Income Tax No/Circle/Ward	:
g)	Any other relevant information	:

Date:

Place:

AUTHORISED SIGNATORY

(CERTIFICATE TO BE GIVEN ON LETER HEAD AS PART OF TECHNICAL BID)

To

The Director
National Rice Research Institute
Cuttack – 753006.

Sir,

It is confirmed that I/we have fully understood in the scope of work and all other requirements for **“INSECTARY HOUSE” at NRRI, Cuttack-6 & its premises.**

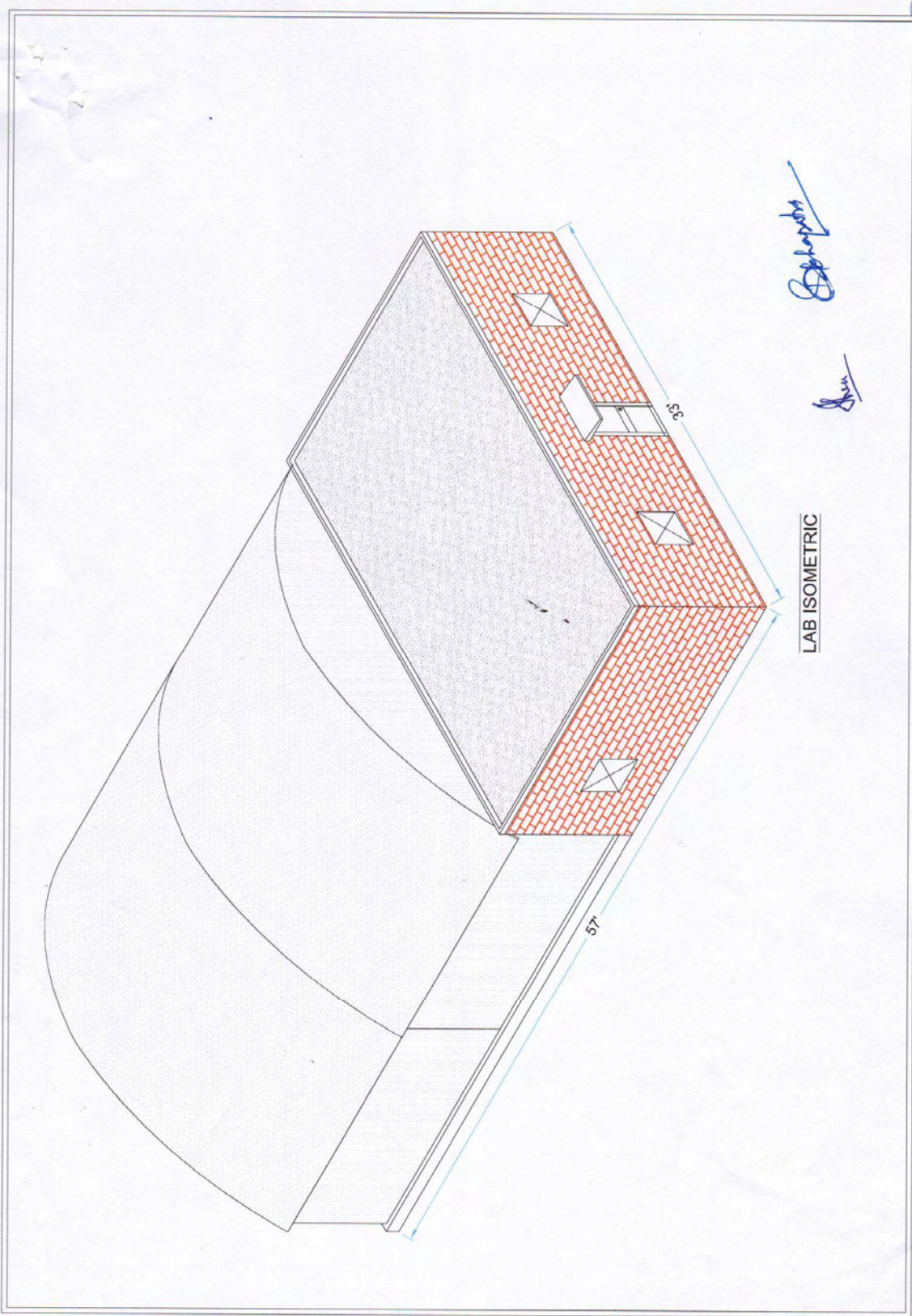
1. I/ We have understood the total quantum of work by going through the tender document and/by visiting the campuses (both at NRRI). I/We gathered all information needed to understand the requirement of this service contract as per the given details in the prescribed Annexures of the Tender documents.
2. I/We have hereby agree to the Terms and Conditions of the Contract as detailed in the tender documents and if given an opportunity to provide services, then agree to execute an agreement as per prescribed proforma given in **Annexure VII**.
3. I/We undertake that the documents enclosed herewith are genuine and no material/facts have been concealed or suppressed.
4. I/We undertake that there are not any legal suit/criminal case pending against our firm for violation of Minimum wages Act or other laws. And there is no criminal/legal suit pending or contemplated against us.
5. I/We are not blacklisted by any Government organization in the field for **“INSECTARY HOUSE” AT NRRI CUTTACK-6.etc.**
6. We also understand that the contract is liable to be cancelled if found to be obtained through fraudulent means or by concealment of information/facts.

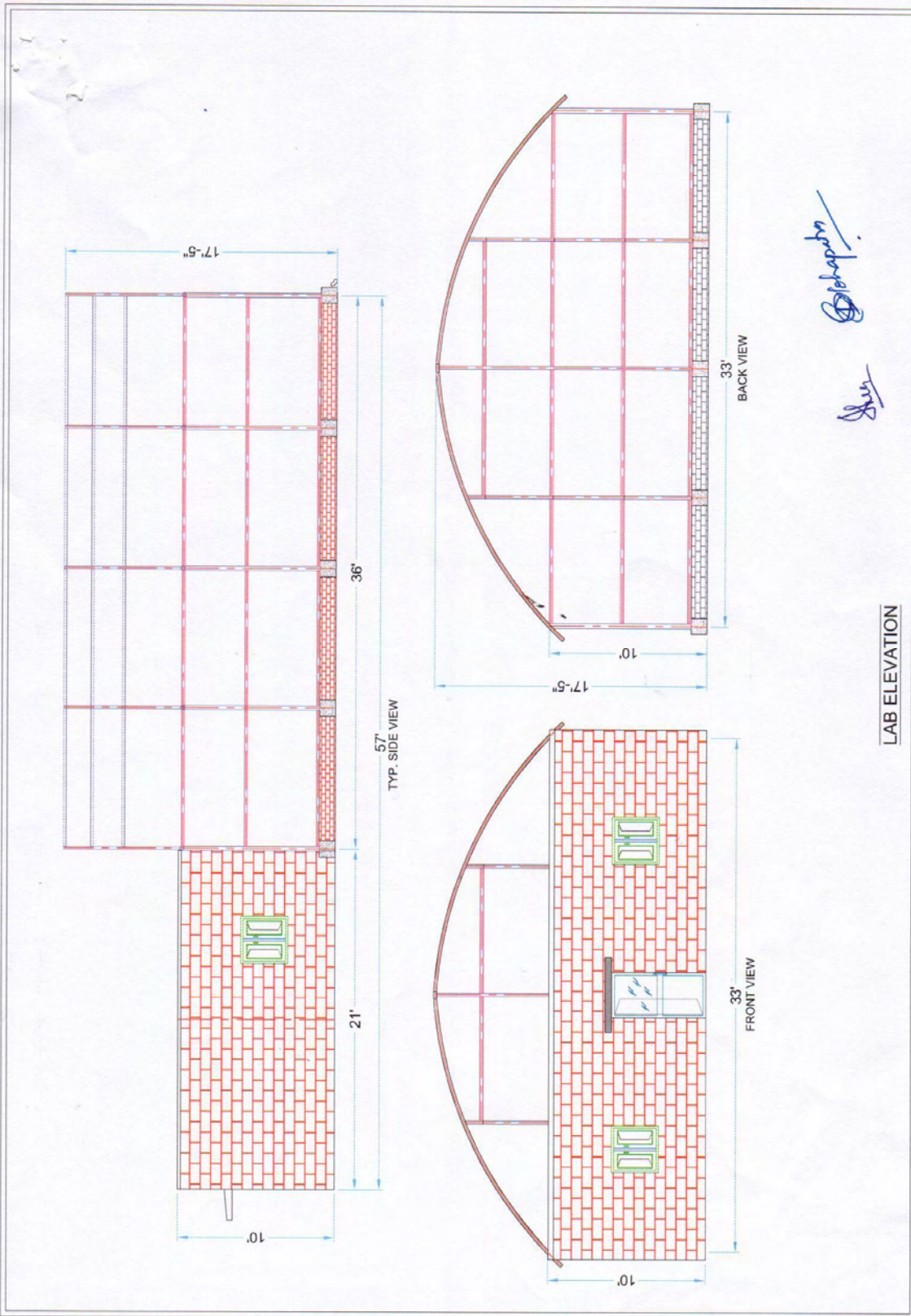
This offer is made to be valid for acceptance by NRRI within **180 days** from the date of opening of the technical bid.

(Signature of authorized representative of the firm)
Stamp/Seal of the firm

ANNEXURE -VIII**Details of the Minimum 03 year experience/work done:**

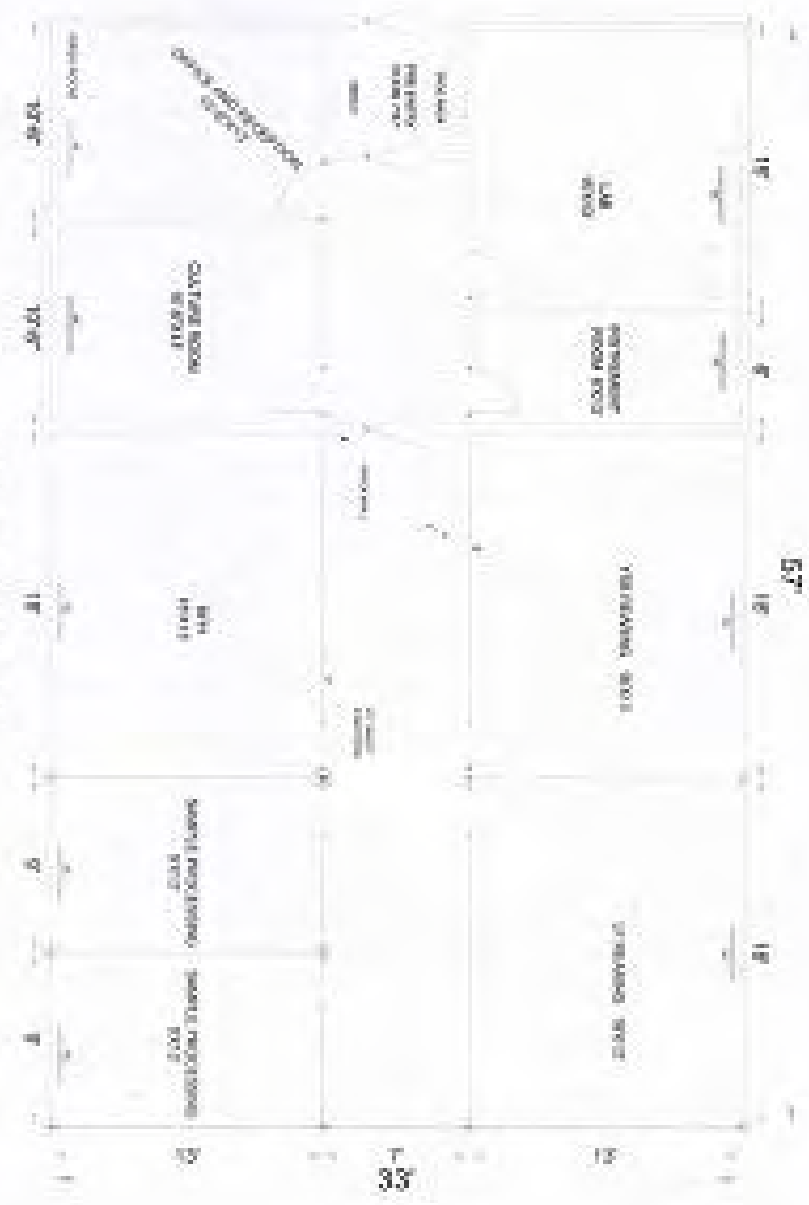
Sl. No.	Name of the Deptt. / Organization & Name of contract person with phone No.	Period		No. of staff deployed	Remarks
		From	To		





12

INSECTARY LAYOUT PLAN



Handwritten signatures and initials:

[Signature]

[Signature]